

ADMISSION

The district offers technical training and academic courses for, high school, career/technical school, post-secondary and adult students, and students enrolled in the district's adult high school. The admissions philosophy provides all interested applicants an opportunity to enroll in the program of their choice providing that they meet the minimum requirements of their enrollment area.

The district is an equal opportunity educational system. We do not discriminate on the basis of race, color, creed, national origin, ancestry, age, marital status, familial status, pregnancy, pregnancy related disability, domestic partnership status, affectional or sexual orientation, gender identity or expression, genetic information, sex, disability or atypical hereditary cellular or blood trait of any individual, or because of liability for service in the armed forces of the United States, disability, nationality, national origin, place of residence in the district, social or economic condition, nonapplicable disability or because of genetic information or refusal to submit to or make available the results of a genetic test. We do not discriminate in the administration of employment, contract practices, educational policies, student enrollment and admission policies, scholarships, loans, grants, and other school administered programs.

The district shall not disclose information regarding an applicant's disability status to the admissions committee as part of the admissions process. The admissions coordinator shall confidentially maintain all information regarding the student's disability status and shield it from the Admissions Committee until after the student has been given an offer of acceptance. Such inquiry shall be restricted to information necessary for planning educational opportunities and accommodations for the student.

Enrollment is provided free of charge to high school and adult high school students. Post-secondary and adult students are charged fees based on the current student enrollment fee policy.

Cape May County Technical School shall admit nonresident students to the extent that space is available.

Admission deadlines established for the enrollment process will be adhered to in order to provide access to instruction at the earliest time in the school year.

Student Transfers/Advanced Standing

Students transferring from training programs offered by private or public educational institutions certified by the State Board of Education or the Office of Licensure and Credentials may request to transfer into the same training program offered by the district. Acceptance will be determined on an individual basis when classroom space exists and academic performance is rated as satisfactory on the official transcript supplied by the previously attended institution.

Enrollment fees for adult/post-secondary transfer students will be pro-rated against the program cost to permit completion of the educational plan recommended by the instructor(s) and guidance counselor and approved by the principal.

Admission information is provided to potential students through the guidance office and/or adult high school office.

Admission of High School Students

All students who are legal residents of Cape May County and have completed at least eighth grade in a program of studies shall be eligible to apply for admission to the Cape May County Technical High School. Such students will be considered for admission upon submission of the required application materials and adherence to established school policy guidelines.

ADMISSION (continued)

Admission of Students from Nonpublic Education Settings

The board recognizes the constitutional and statutory rights of parents, guardians, and persons who have custody and control of children to choose alternatives to public education for their children. This includes the right to instruct children at home and to send children to private schools.

When children from these nonpublic settings apply for admission to the district, the board also recognizes its obligation to apply its admission requirements equitably.

Accordingly, the district may require such applicants to provide proof of successful completion of an eighth grade curriculum in their specific nonpublic education setting. In addition, the district may require testing to verify academic achievement, and may request additional records equivalent to those provided by public school applicants through the standard admissions process.

Admission to the district may be denied due to failure to provide the required academic and supporting records or to participate in the testing process to determine academic levels. When admission is denied the student and/or the parent/guardian may appeal the decision to the principal or his or her designee. There shall be one appeal hearing and the decision of the principal shall be final.

The board admission policies and procedures ensuring equity and access for enrollment shall be posted on the district's website.

The superintendent shall establish administrative guidelines to support this policy.

- Approved: August 5, 1987 (Transfer Policy/Advanced Standing)
- Approved: August 2, 1990 (Admission Policy)
- Approved: November 2, 1992 (Admission of High School Students)
- Approved: October 31, 1996 (Admission of High School Students)
- Approved: March 19, 1997 (Admission of High School Students)
- Approved: August 20, 1997 (Admission of Students from Nonpublic Education Settings)
- Approved: November 1, 2000
- Approved: October 17, 2001
- Approved: November 1, 2005
- Approved: March 13, 2007
- NJSBA Review/Update: December 2009
- Readopted: September 27, 2010
- Revised: September 16, 2014

Key Words

Admission, Resident, Student Records, Affidavit Student, Homeless Student, Student Records, Affidavit Student, Homeless Student

Legal References:	<p><u>N.J.S.A.</u> 18A:7B-12</p> <p><u>N.J.S.A.</u> 18A:7B-12.1</p> <p><u>N.J.S.A.</u> 18A:7C</p> <p><u>N.J.S.A.</u> 18A:36-19a</p> <p><u>N.J.S.A.</u> 18A:36-25.1</p> <p><u>N.J.S.A.</u> 18A:38-1</p> <p><u>N.J.S.A.</u> 18A:38-2</p> <p><u>N.J.S.A.</u> 18A:38-3</p>	<p>District of residence; determination</p> <p>Homeless child; responsibility for education; determination of placement; payment of costs</p> <p>High School Graduation Standards</p> <p>Newly enrolled students; records and identification</p> <p>Proof of child's identity required for enrollment; transfer of record between districts</p> <p>Attendance at school free of charge</p> <p>Free attendance at school by nonresidents placed in district under court order</p> <p>Attendance at school by nonresidents</p>
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ADMISSION (continued)

<u>N.J.S.A.</u> 18A:38-4	Free attendance to persons over age
<u>N.J.S.A.</u> 18A:38-5	Admission of students under age
<u>N.J.S.A.</u> 18A:38-5.1	No child to be excluded from school because of race, etc.
<u>N.J.S.A.</u> 18A:38-6	Time of admission of students; first school year
<u>N.J.S.A.</u> 18A:38-7.7	Legislative findings and declarations
<u>N.J.S.A.</u> 18A:38-8	Duty to receive students from other districts
<u>N.J.S.A.</u> 18A:38-25	Attendance required of children between six and 16; exceptions
<u>N.J.S.A.</u> 18A:40-20	Immunization at public expense
<u>N.J.S.A.</u> 18A:44-1	Establishment of nursery schools or departments; eligibility for admission
<u>N.J.S.A.</u> 18A:44-2	Establishment of kindergarten; eligibility for admission
<u>N.J.S.A.</u> 18A:54-20.1	Enrollment of pupils in county vocational schools, funding
<u>N.J.S.A.</u> 26:1A-9.1	Exemption of students from mandatory immunization
<u>N.J.S.A.</u> 26:4-6	Prohibiting attendance of teachers or students
<u>N.J.A.C.</u> 6A:12-3.1	Choice district application procedures
<u>N.J.A.C.</u> 6A:14-1.1 <u>et seq.</u>	Special Education
<u>N.J.A.C.</u> 6A:16-2.2	Required health services
<u>N.J.A.C.</u> 6A:16-2.4	Required student health records
<u>N.J.A.C.</u> 6A:17-1.1 <u>et seq.</u>	Students at Risk of Not Receiving a Public Education
<u>N.J.A.C.</u> 6A:19-1.1 <u>et seq.</u>	Career and technical education programs and standards
<u>See particularly:</u>	
<u>N.J.A.C.</u> 6A:19-2.1 to -2.4	
<u>N.J.A.C.</u> 6A:22-1.1 <u>et seq.</u>	Entitlement to Attend School Based on Domicile or Student Residency
<u>See particularly:</u>	
<u>N.J.A.C.</u> 6A:22-3.1, 3.2, 3.3, 3.4	
<u>N.J.A.C.</u> 6A:23A-19.2,-19.3	Method of determining the district of residence
<u>N.J.A.C.</u> 6A:32-8.2	School enrollment
<u>N.J.A.C.</u> 8:57	Communicable diseases
<u>See particularly:</u>	
<u>N.J.A.C.</u> 8:57-2	
<u>N.J.A.C.</u> 8:61-1.1	Attendance at school by students or adults infected by Human Immuno-Deficiency Virus (HIV)

P.L. 2005, c. 265 concerning students returning to public schools from county detention centers

Tepper v. Board of Education of the Township Hackensack, Bergen County, 1971 S.L.D. 549

No Child Left Behind Act of 2001, Pub. L. 107-110, 20 U.S.C.A. 6301 et seq.

Plyler v. Doe, 457 U.S. 202 (1982)

Plainfield Board of Education v. Cooperman, 105 NJ 587 (1987)

J.A. v. Board of Education of South Orange/Maplewood, 318 N.J. Super. 512 (App.Div.1999)

Possible

Cross References: 3240 Tuition income

ADMISSION (continued)

- 5111.2 Make-Up/Readmission
- *5118 Nonresidents
- 5119 Transfers
- *5120 Assessment of individual needs
- *5141 Health
- *5141.2 Illness
- *5141.3 Health examinations and immunizations
- 6142.5 Travel and exchange programs
- *6164.4 Child study team
- *6171.4 Special education
- 6174 Summer school
- 6178 Early childhood education/preschool

*Indicates policy is included in the Critical Policy Reference Manual.