

BOARD OF EDUCATION  
Cape May County Special Services School District and  
Cape May County Technical School District

MINUTES

**February 23, 2021**  
**3:33 P.M.**

The following board members were present (in person or remotely) at the board meeting: Mr. Alan Gould, Board President, Mr. Christopher Kobik, Board Member, Mr. Kenneth Merson, Board Member, Ms. Nancy Ramundo, Board Member, Dr. Judith DeStefano, Board Member (arrived at 3:40 p.m.).

Not present. Mrs. Jane Elwell, Board Vice-President, Mr. Robert Boyd, Board Member.

In addition, present at the meeting (in person or remotely) were Dr. Nancy Hudanich, Superintendent, Ms. Jamie Moscony, Assistant Superintendent, Ms. Paula Smith, Business Administrator/Board Secretary, Ms. Kathleen Allen, Business Administrator/Board Secretary, Amy L. Houck-Elco, Esquire and other administrators and members of the public.

Board President Alan Gould welcomed everyone to the meeting and thanked all for participating.

**PLEDGE OF ALLEGIANCE**

Board President Alan Gould led the group in the pledge of allegiance.

Board President Alan Gould read the following statement:

Pursuant to N.J.S.A. 10:4-10, adequate notification of this meeting has been properly posted in The Cape May County Herald, The Press of Atlantic City and the County Commissioner's office on August 22, 2020 as prescribed by Chapter 231, laws of 1975.

The February 23, 2021 Board of Education meeting was a hybrid meeting (in person and virtual) due to the COVID-19 outbreak and in accordance with current guidelines. Details were posted on both District's websites and both District's entrances with the following instructions:

Members of the public may use a telephone, computer, or smart device to listen to the board meeting, and to ask questions at the appropriate time. Prior to connecting, please be sure that you know how to mute your microphone. An open microphone causes feedback and echoes, and will disrupt the meeting. **Anyone that is not muted will be dropped from the call.** When the comment period opens, please be sure that no one else is speaking, un-mute your phone and state your name.

**Connection information:**

Members of the public may participate in our virtual board meeting by visiting the district website ([www.CapeMayTech.com](http://www.CapeMayTech.com) or [www.CMCSpecialServices.org](http://www.CMCSpecialServices.org) ) and clicking on the connection links.

**APPROVAL OF MINUTES OF PREVIOUS MEETINGS**

On the motion of Mr. Kobik, seconded by Ms. Ramundo, the following minutes were approved by roll call vote:

January 26, 2021 Board Meeting

Voting Yes: Gould, Merson, Ramundo, Kobik

Voting No: None

Abstained: None

Motion Carries.

**DISTRICT ACTION ITEMS – CAPE MAY COUNTY SPECIAL SERVICES SCHOOL DISTRICT**

Ms. Moscony presented the Assistant Superintendent Administrative District Report to the Board. On the motion of Ms. Ramundo, seconded by Mr. Merson, the attached Assistant Superintendent Administrative District Report (Item 1 / a-h) was approved by roll call vote.

Voting Yes: Gould, Merson, Ramundo, Kobik, DeStefano

Voting No: None

Abstained: None

Motion Carries.

On the motion of Mr. Merson, seconded by Ms. Ramundo, the attached item for Revenue & Expense (Item 2 / a-i) was approved by roll call vote.

Voting Yes: Gould, Merson, Ramundo, Kobik, DeStefano (recused herself from any matter she is conflicted on as Executive County Superintendent).

Voting No: None

Abstained: None

Motion Carries.

On the motion of Ms. Ramundo, seconded by Mr. Merson, the attached item for Curriculum (Item 3 / a-e) was approved by roll call vote.

Voting Yes: Gould, Merson, Ramundo, Kobik, DeStefano (recused herself from any matter she is conflicted on as Executive County Superintendent).

Voting No: None

Abstained: None

Motion Carries.

On the motion of Ms. Ramundo, seconded by Mrs. Elwell, the attached item for Legislation and Policy (Item 4 / a - l) was approved by roll call vote.

Voting Yes: Gould, Merson, Ramundo, Kobik, DeStefano (recused herself from any matter she is conflicted on as Executive County Superintendent).

Voting No: None

Abstained: None

Motion Carries.

On the motion of Mr. Kobik, seconded by Ms. Ramundo, the attached item for Personnel (Item 5 / a-d plus addendum) was approved by roll call vote.

Voting Yes: Gould, Merson, Ramundo, Kobik, DeStefano (recused herself from any matter she is conflicted on as Executive County Superintendent).

Voting No: None

Abstained: None

Motion Carries.

### **DISTRICT COMMUNICATION**

Ms. Moscony noted the communications that were included in the district report.

### **BOARD CORRESPONDENCE**

None.

### **DISTRICT ACTION ITEMS – CAPE MAY COUNTY TECHNICAL SCHOOL DISTRICT**

Dr. Hudanich presented the Superintendent Administrative District Report to the board. On the motion of Mr. Kobik, seconded by Ms. Ramundo, the attached Superintendent Administrative District Report (Item 1, a-f) was approved by roll call vote.

Voting Yes: Gould, Merson, Ramundo, Kobik, DeStefano

Voting No: None

Abstained: None

Motion Carries.

On the motion of Mr. Kobik, seconded by Ms. Ramundo, the attached item for Revenue & Expense (Item 2 / a-m) was approved by roll call vote.

Voting Yes: Gould, Merson, Ramundo, Kobik, DeStefano (recused herself from any matter she is conflicted on as Executive County Superintendent).

Voting No: None

Abstained: None

Motion Carries.

On the motion of Ms. Ramundo, seconded by Mr. Kobik, the attached item for Curriculum (Item 3 / a-b) was approved by roll call vote.

Voting Yes: Gould, Merson, Ramundo, Kobik, DeStefano (recused herself from any matter she is conflicted on as Executive County Superintendent).

Voting No: None

Abstained: None  
Motion Carries.

On the motion of Mr. Kobik, seconded by Mrs. Merson, the attached item for Legislation & Policy (Item 4 / a) was approved by roll call vote.

Voting Yes: Gould, Merson, Ramundo, Kobik, DeStefano (recused herself from any matter she is conflicted on as Executive County Superintendent).  
Voting No: None  
Abstained: None  
Motion Carries.

On the motion of Mr. Kobik, seconded by Ms. Ramundo, the attached item for Personnel (Item 5 / a) was approved by roll call vote.

Voting Yes: Gould, Merson, Ramundo, Kobik, DeStefano (recused herself from any matter she is conflicted on as Executive County Superintendent).  
Voting No: None  
Abstained: None  
Motion Carries.

### **DISTRICT COMMUNICATION**

Dr. Hudanich noted the communications that were included in the district report.

### **BOARD CORRESPONDENCE**

None.

### **BOARD MEMBER COMMENTS AND DISCUSSION ITEMS**

President Gould and Mr. Merson commended the entire staff of both districts for working through this difficult time in education and recognized the students of Cape May County.

### **PUBLIC INPUT**

Board President Alan Gould read the following statement:

This meeting will now be open to public comments. If your questions pertain to litigation, student or personnel items please see the Superintendent after the meeting as the board does not discuss these matters in public. Depending on the nature and complexity of your questions, the board secretary may ask for your contact information so that someone can get back to you with a response. Pursuant to policy 9322, public comment will be five minutes per person and limited in time to a total of 30 minutes for all public comments.

Hanna Toft, Cape May County Tech teacher and FFA Advisor, introduced Elizabeth Alloway-Hunter, our chapter FFA Secretary and Jemma Kraft, our chapter FFA Vice-

President. Ms. Alloway-Hunter and Ms. Kraft spoke about the activities that our FFA Chapter was doing for National FFA Week such as dress-up days and virtual "Agricultural Awareness Videos" using Nearpod, an interactive teaching and learning platform.

### **EXECUTIVE SESSION**

None.

On the motion of Mr. Merson, seconded by Ms. Ramundo for the Cape May County Special Services School District, the Board affirmed the action taken by the Superintendent for Harassment, Intimidation, and Bullying (HIB) investigation(s) for the period of December 18, 2020 through January 21, 2021 (0 HIB investigation) and acknowledged investigation(s) that occurred between the period January 22, 2021 through February 18, 2021 (0 HIB investigation).

And for the Cape May County Technical School District, the Board affirmed the action taken by the Superintendent for Harassment, Intimidation, and Bullying (HIB) investigation(s) for the period December 18, 2020 through January 21, 2021 (0 HIB investigation) and acknowledged investigation(s) that occurred between the period of January 22, 2021 through February 18, 2021 (0 HIB investigation) by roll call vote.

Voting Yes: Gould, Merson, Ramundo, Kobik, DeStefano (recused herself from this matter as she is conflicted as Executive County Superintendent).

Voting No: None

Abstained: None

Motion Carries.

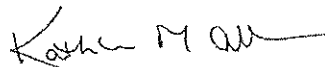
### **ADJOURN**

On the motion of Ms. Ramundo, seconded by Mr. Merson, the meeting was adjourned at 4:07 p.m.

Respectfully submitted,



Paula J. Smith,  
Board Secretary



Kathleen Allen  
Board Secretary

**II. DISTRICT ACTION ITEMS**

**A. CAPE MAY COUNTY SPECIAL SERVICES SCHOOL DISTRICT**

**1. ASST. SUPERINTENDENT’S ADMINISTRATIVE DISTRICT REPORT**

**Be it resolved the Board of Education approves/accepts:**

- a. Principal’s Report, Annamarie Haas  
(1) Suspensions
- b. Related Services Report, Jonathan Price, Director of Related Services
- c. Facilities Report, Charles Yahara, Director of Environmental Services, Aramark
- d. Technology Report, Michael McCourt, Technology Specialist
- e. Transportation Report, Sharen Dever, Transportation Coordinator
- f. Enrollment Report
- g. Worker’s Compensation Report
- h. Team Meeting Agendas

**2. REVENUE & EXPENSE**

**Be it resolved the Board of Education approves/accepts:**

- a. Board Secretary/Board of Education Monthly Certification
- b. Financial reports for December 2020, Board Secretary Report and Treasurers Report
- c. Bills as presented
- d. Budget Summaries, Enterprise and Student Activity Funds, December 2020
- e. Transfers
- f. Bids/Contracts/Reports/Agreements/Jointures/Quotes/Transportation Routes

<b>Name</b>	<b>Purpose</b>	<b>Amount</b>	<b>Date(s)</b>
Frontline Education	Renewal for IEP-Direct, unlimited usage for internal employees	\$9,856.30	7/1/2021 - 6/30/2022
Frontline Education	Renewal for Absence & Time Solution	\$11,518.74	7/1/2021 - 6/30/2022

- g. Professional Improvement Experience and Travel Expenses:

<b>Name</b>	<b>Event</b>	<b>Location</b>	<b>Cost</b>	<b>Date(s)</b>
Susan O’Neill	Using Relationships to Stay Connected Through Change	Virtual	\$30	3/5/2021

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Christina Roberts	Primitive Reflex Integration Through Neuroplasticity	Virtual	N/A	2/24/2021
Cindy Glovsky	Primitive Reflex Integration Through Neuroplasticity	Virtual	N/A	2/24/2021

- h. Grants/Donations:
  - (1) Donation: The Arc of Cape May County, 5 iPad Minis, 5 Screen Protectors, 5 Cases with shoulder strap/handle, valued at approximately \$2,169
- i. Authorization for the Business Administrator/Board Secretary to pay bills and claims, as needed, in the event of a canceled Board of Education meeting between the February 2021 and June 2021 Board Meetings, subject to the express approval of the Board President
- j. Estimated Tuition Rates for 2021-2022 school year

### 3. CURRICULUM

**Be it resolved the Board of Education approves/accepts:**

- a. Field Trips as listed: None this cycle
- b. Presenters/Interns/Programs/Support Groups: None this cycle
- c. School-wide Autism Awareness t-shirt sales to staff with proceeds going to the FACES 4 Autism Organization, facilitated by Danielle Moss
- d. School-wide "Kindness" t-shirts sales to staff, no proceeds anticipated, facilitated by Stephanie Daher-Quinn
- e. Dates for the Extended School Year Program for Staff and Students:
  - (1) Wednesday, June 30, 2021 - ESY Orientation for Staff
  - (2) Thursday, July 1, 2021, through Wednesday, August 11, 2021 - ESY for Staff and Students

### 4. LEGISLATION & POLICY/REGULATION

**Be it resolved the Board of Education approves/accepts upon the first reading:**

- a. Revised Bylaw #0145 Board Member Resignation and Removal
- b. New Bylaw #0164.6 Remote Public Board Meetings During A Declared Emergency
- c. Revised Regulation #1642 Earned Sick Leave Law
- d. New Policy #1643 Family Leave
- e. Revised Policy #2415.05 Student Surveys, Analysis, and/or Evaluations
- f. Revised Policy #4125 Employment of Support Staff Members
- g. Revised Policy #5330.01 and Regulation #5330.01 Administration of Medical Cannabis
- h. Revised Policy #6360 Political Contributions
- i. Revised Policy #7425 Lead Testing of Water in Schools
- j. New Regulation #7425 Lead Testing of Water in Schools
- k. Revised Policy #8330 Student Records
- l. Revised Policy #9713 Recruitment by Special Interest Groups

**5. PERSONNEL**

**Be it resolved the Board of Education approves/accepts:**

- a. Superintendent's recommendation to appoint the following staff members pending criminal history background investigation and completion of required paperwork. Requests for emergent hiring will be made where appropriate.

<b>Name</b>	<b>Position</b>	<b>Description of Funding Program</b>	<b>Step Amount Longevity</b>	<b>Effective Date(s)</b>
Roberta Garvin	Substitute 1:1 Aide 1:1 Aide	Itinerant	\$13 per/hr	SY 2020-2021
Tracey Taverner	Substitute 1:1 Aide 1:1 Aide	Itinerant	\$13 per/hr	SY 2020-2021
Raquel Mabry	Substitute 1:1 Aide 1:1 Aide	Itinerant	\$13 per/hr	SY 2020-2021
Cindy McKenna	Substitute 1:1 Aide 1:1 Aide	Itinerant	\$13 per/hr	SY 2020-2021
Brittany Robinson	Substitute 1:1 Aide 1:1 Aide	Itinerant	\$13 per/hr	SY 2020-2021
Karoll Candelaria	Substitute 1:1 Aide 1:1 Aide	Itinerant	\$13 per/hr	SY 2020-2021
Serena Jaroszewski	Substitute 1:1 Aide 1:1 Aide	Itinerant	\$13 per/hr	SY 2020-2021
Donna Lombard-Fultano	Substitute 1:1 Aide 1:1 Aide	Itinerant	\$13 per/hr	SY 2020-2021
Joyce DiNunzio Wharton	Substitute Licensed Practical Nurse	General	\$28 per/hr	SY 2020-2021

- b. Professional Development Trainings: None this cycle
- c. Leaves of Absence:

<b>Employee #</b>	<b>Sick Days</b>	<b>Personal Days</b>	<b>Vacation Days</b>	<b>Unpaid Days</b>	<b>Type of Leave</b>	<b>Date(s)</b>
5028	0	3	0	6	Intermittent FMLA/NJFLA	2/17/2021 - 6/9/2021
6331	20.5	0	0	27.5	BOE LOA FMLA	1/19/2021 - 3/29/2021



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Employee #	Sick Days	Personal Days	Vacation Days	Unpaid Days	Type of Leave	Date(s)
6402	0	0	0	49	NJFLA	4/12/2021 - 6/18/2021
6088	0	2	0	26	BOE/FMLA	2/9/2021 - 3/22/2021

- d. Proposed Hourly and Substitute Pay Rates for the 2021-2022 school year

**6. COMMUNICATION**

- a. ¿Que Pasa?
- b. Use of Facilities Requests: None this cycle
- c. Donations under \$500:
  - (1) Mrs. Chandi Ankrum (Tabernacle UMC Missions), supplies for students to create work task boxes, approximate value \$250
- d. Jamie P. Moscony, Assistant Superintendent, COVID-19 Letter to Staff and School Community, 1/26/21, 1/27/21, 1/28/21, 2/16/21
- e. Dr. Nancy Hudanich, Superintendent, and Jamie P. Moscony, Assistant Superintendent, COVID-19 Letter to School Community, 2/1/21
- f. Jamie P. Moscony, Assistant Superintendent, COVID-19 Update Email to Staff, 1/22/21, 1/29/21, 2/5/21, 2/11/21
- g. Fendy Flores-Anderson, 1:1 Aide: Resignation Letter, effective 1/26/21
- h. Board of County Commissioners Resolution No. 14-21 appointing County Commissioners Gerald M. Thornton, E. Marie Hayes, and Will Morey as members to the Board of School Estimate for the Cape May County Special Services School District
- i. Revised 2020-2021 CMCSSSD Reopening Plan
- j. You've Been Hugged!
- k. Cape May County High School Newsletter "The Cougar Quarterly"

**II. DISTRICT ACTION ITEMS**

**B. CAPE MAY COUNTY TECHNICAL SCHOOL DISTRICT**

**1. SUPERINTENDENT’S ADMINISTRATIVE DISTRICT REPORT**

**Be it resolved the Board of Education approves/accepts:**

- a. Facilities
- b. Guidance & Special Education
- c. High School
- d. Curriculum & Instruction
- e. Adult & Community Education
- f. Superintendent

**2. REVENUE & EXPENSE**

**Be it resolved the Board of Education approves/accepts:**

- a. Board secretary’s monthly certification of budgetary line item status;
- b. Financial report A-148 and A-149 December 2020, board secretary report and treasurers report;
- c. Board of education’s monthly certification of budgetary major account/fund status;
- d. Bills as presented;
- e. Budget summaries, December 2020;
- f. Transfers;
- g. Bids, contracts, reports, agreements:

Name	Purpose	Cost	Date/Year(s)
Special Education Medicaid Initiative (SEMI) Program	waiver of requirements	n/a	SY 2021-22
Educational Data Services	pre-bid instructional supplies	\$70,010.	3/1/2021
N.J. State Contract #A81711 SitOnit Seating c/o Bellia Office Furniture	furniture replacement administration building project	\$4,000.	2/23/2021
N.J. State Contract: G2004#81714 Group LaCasse, LLC. c/o Bellia Office Furniture	furniture replacement administration building project	\$125,000.	2/23/2021
N.J. State Contract #A81635/T-Number: G2004 OFS c/o Bellia Office furniture	furniture replacement administration building project	\$25,000.	2/23/2021
Tuition Rates	regular education special education (no increase)	\$9,430. \$9,475.	SY 2021-22
One-to-One Aide Agreement Upper Township Board of Education		\$10,152.	9/1/2020-6/30/2021

- h. Awarding the Administration Building Alterations and Renovations (State Project #0720-X01-21-1000 to the responsible low bidder, MJJ Construction, LLC of Atco, NJ in the amount of \$759,500.00 (base bid \$803,500 - deduct alternate #1 - \$25,500 and alternate #2 - \$18,500). Bids received on November 10, 2020. (Note – Dandria Construction withdrew their bid due to a mathematical error on deduct #2).

- i. Submission of a minor amendment to the Cape May County Technical School District's Long Range Facilities Plan (LRFP) approved on October 16, 2020 for the purposes of adding 'systems' actions to the Plan.
- j. Submission of the Cape May County Technical School District's Other Capital Project #09-0720-030-21-2000, for schematic approval for which the district is seeking a CTE Expansion Grant from the DOE.
- k. Tuition/Registration Fees for Post-Secondary, Adult/Community Education, SY 2021/22:

<u>Program</u>	<u>Fees</u>
Advertising & Design	\$3,150.
Auto Mechanics	\$3,150.
Culinary Arts	\$3,150.
Early Childhood Development	\$3,150.
Cosmetology/Hairstyling	\$4,750.
Dental Assisting	\$6,300.
Practical Nursing	\$9,200.
Welding – Adult/Evening Certification	\$4,000.

- l. Items to be disposed, scrapped or sold GOV/Deals:

<u>Name of Item</u>	<u>Value of Item</u>	<u>Reason</u>
tag #1004228 IBM Wheelwriter	n/a	obsolete-try to sell Gov/Deals
tag #1002983 IBM Wheelwriter 3	n/a	obsolete-try to sell Gov/Deals
tag #10000202 IBM Wheelwriter	n/a	obsolete-try to sell Gov/Deals
tag #1005415 Sanyo AC Unit	n/a	obsolete-no longer works
tag #1005414 Sanyo AC Unit	n/a	obsolete-no longer works
tag #1005416 Sanyo AC Unit	n/a	obsolete-no longer works
tag #1003736 Pro Light	n/a	obsolete-no longer works

- m. Grant:

<u>Name of Grant</u>	<u>Apply/Accept</u>	<u>Amount</u>	<u>Date</u>
Resolution to Approve Submission of Securing Our Children's Future Bond Act CTE Program Expansion	apply	\$4,299,141	2/23/2021

**3. CURRICULUM**

**Be it resolved the Board of Education approves/accepts:**

- a. Job Cards, December 2020;
- b. Golf Volunteer, Martin Hammell

**4. LEGISLATION & POLICY**

**Be it resolved the Board of Education approves/accepts:**

- a. For second reading and approval:
  - 2260 Restart and Recovery Plan
  - 2260.2 Remote Learning Options for Families

**5. PERSONNEL**

**Be it resolved the Board of Education approves/accepts:**

(All hiring are upon the recommendation of the Superintendent and contingent upon the result of criminal background investigation and request for emergent hiring will be made where appropriate):

a. The following personnel/positions/salaries:

<u>Name</u>	<u>Position</u>	<u>Description</u> <u>Funding</u> <u>Program</u>	<u>Step</u> <u>Amount</u> <u>Longevity</u>	<u>Effective</u> <u>Date(s) or</u> <u># of Days</u>
Sockriter, Lori	Secretary to Director of Guidance & Special Education	resignation		3/5/2021
Yahara, Renee	Secretary to Director of Guidance & Special Education	change from position of: Secretary/ Receptionist	Step 11-II \$37,200. 12-month pro-rated	3/1/2021-6/30/2021
Zipparo, Lynda Hughes	Additional Assigned Period	High School	\$5,400.	SY 2020-21
Ziegler, Richard	Tutoring Teacher (High School)	ESEA Title 1	\$29 per/hr	SY 2020-21
Bresan, Joseph	Instructor	Adult High School	\$29 per/hr	SY 2020-21
Roach, Lisa	Instructor	Adult High School	\$29 per/hr	SY 2020-21
Tack, Gina	Instructor	Adult High School	\$29 per/hr	SY 2020-21
Fee, Maryann	School Nurse (Substitute)	High School	\$155 per/day	SY 2020-21
Dorner, William	Substitute Teacher	High School	\$90 per/day	SY 2020-21

**6. COMMUNICATION**

a. Correspondence from:

Board of County Commissioners

Synopsis:

Appointed the following Members for the Board of School Estimate for the Cape May County Technical School District for 2021:

County Commissioner Director Gerald M. Thornton

County Commissioner E. Marie Hayes

County Commissioner Will Morey

b. Correspondence from:

Dr. Nancy M. Hudanich, Superintendent

Synopsis:

1/28 COVID-19 update - sent to parents/guardians & staff

1/29 COVID-19 update - sent to parents/guardians & staff

2/9 COVID-19 update - sent to parents/guardians & staff

2/16 COVID-19 update - sent to parents/guardians & staff

2/19 COVID-19 update - sent to parents/guardians & staff

c. Correspondence from:

Bernard E. Piaia, Jr., Dept. of Education, Director, Office of Facilities

Synopsis:

Approval of the State Project #0720-X01-21-1000 (other capital project determination), Administration Building Renovations.

d. Correspondence from:

Lori Sockriter, Secretary to Director of Guidance & Special Education

Synopsis:

Letter of resignation, effective March 5, 2021.

e. Correspondence from:

Leslie L. Gimeno, PP,AICP, MPA County Planning Director

Synopsis:

Supports the Cape May County Technical School District's proposal for the Supporting Our Children's Future Bond Act grant opportunity.