

**CAPE MAY COUNTY TECHNICAL SCHOOL DISTRICT  
188 CREST HAVEN ROAD  
CAPE MAY COURT HOUSE, NEW JERSEY 08210**

**July 17, 2012  
1:00 p.m.**

The following were present at the meeting: Dr. Richard Stepura, board member; Mr. Alan I. Gould, board member; Mr. Anthony L. Anzelone, board member; Mr. James R. Washington II, board vice president; Mr. Robert L. Boyd, board president.

Also present at the meeting were: Amy L. Houck, Esquire; James R. Owens, Director of Buildings & Grounds; Rusty Miller, Director of Evening & Continuing Education; Michael Adams, Principal; Nancy Wheeler-Driscoll, Director of Curriculum & Instruction; Paula J. Smith, Business Administrator/Board Secretary; Dr. Nancy M. Hudanich, Superintendent.

**CALL TO ORDER**

Anthony L. Anzelone was sworn in as board member.

**FLAG SALUTE**

Adequate notification of this meeting has been properly posted in the Press of Atlantic City on November 11, 2011, as prescribed by Chapter 231, laws of 1975.

**PUBLIC INPUT**

County Engineer, Dale Foster, discussed the status of the plans for the Garden State Parkway Project. The project will require the Turnpike Authority to obtain approximately 48' of the Technical School property at the intersection of Moore Road and Crest Haven Road. In addition, easements for drainage and a construction easement for reconstruction and re-grading of the Crest Haven Road approach to Moore Road. Sample agreements were reviewed for comment by the Board's solicitor. Mr. Foster reported that the County would be awarding a consulting contract for road improvements to be completed by the county which would include improvements to the parking lot at the 100 wing entrance. Once final agreements are received from the Turnpike Authority, they will be presented to the Board for approval.

**APPROVAL OF MINUTES OF PREVIOUS MINUTES**

On the motion of Mr. Gould, seconded by Dr. Stepura, the minutes (Items A through C) were approved by roll call vote.

- A. June 19, 2012, board meeting
- B. June 19, 2012, executive session
- C. Resolution to make public release the following Executive Session minutes with portions redacted: March 20, 2012, April 17, 2012, May 15, 2012

## REVENUE & EXPENSE

On the motion of Mr. Washington, seconded by Mr. Gould, the following Revenue & Expense (Items A through J) were approved by roll call vote.

- A. Board secretary's monthly certification of budgetary line item status;
- B. Financial reports A-148 and A-149, May 2012, board secretary report and treasurer's report, pending audit;
- C. Board of education monthly certification of budgetary major account/fund status;
- D. Bills as presented;
- E. Budget Summaries, May 2012;
- F. Transfers;
- G. Grants/donation for accepting or applying;

<u>Name of Grant/Donation</u>	<u>Apply/Accept</u>	<u>Amount</u>	<u>Year</u>
<u>Grants:</u>			
IDEA	Apply/Accept	\$98,633.00	9/1/12 – 8/31/13
Perkins Secondary	Apply/Accept	\$87,273.00	7/1/12 - 6/30/13
Perkins Post-Secondary	Apply/Accept	\$82,581.00	7/1/12 - 6/30/13
Race to the Top 3	Accept	\$ 5,519.00	7/1/12 – 11/30/15

H. Bids, contracts, reports, agreements:			
<u>Name-Report/Contract</u>	<u>Purpose</u>	<u>Amount</u>	<u>Date/Year(s)</u>
NJ School Boards Ins. Group	Renewal	\$347,045.00	2012/13
Package Policy		145,495.00	
Bond Coverage		963.00	
School Board Legal		12,110.00	
Workers Compensation		181,234.00	
Student Account		7,243.00	
Resolution Indemnity and Trust			SY2012/15
Resolution CAIP Sub-Fund	Workers Comp		SY2012/15
Petty Cash/Change Funds		Attached	SY2012/13
Reduced Breakfast Price	No Increase	\$0.30	SY2012/13
Student Breakfast	Increase (\$0.25)	\$2.50	SY2012/13
Staff Breakfast Price	Increase (\$0.25)	\$3.00	SY2012/13
Reduced Lunch Price	No Increase	\$0.40	SY2012/13
Student Lunch Price	Increase (\$0.25)	\$2.75	SY2012/13
Staff Lunch Price	Increase (\$0.50)	\$4.25	SY2012/13
Staff Salad Bar	Increase (\$0.50)	\$4.25	SY2012/13
Student Salad Bar	Increase (\$0.25)	\$3.00	SY2012/13

I. The following items to be disposed or sold on (GovDeals):

<u>Name of disposal item(s)</u> <u>To be disposed or sold</u>	<u>Value of Item(s)</u>	<u>Reason for Disposal</u>
1 Montague Gas Stove Top Model M24-5 Serial Number – C73-C-12801-B Inventory Number – 1000262	Unknown	Obsolete
2 each Blodget Pizza Ovens (Gas) Serial Number – 84A1534102 Inventory Numbers – 1000255 & 1000256	Unknown	Obsolete
Bakery equipment Various (7) Freezers & Refrigerators Model Traulsen Tag#1000260 1002761 1000248 1000246 1000245 1000247 1000367	Unknown	Obsolete

J. Travel (Employee/Board Member)

<u>Name</u>	<u>Purpose</u>	<u>Location</u>	<u>Est. Cost.</u>	<u>Date(s)</u>
Nancy Wheeler-Driscoll	SREB Nat'l. Conf.	New Orleans	\$284.00	7/11/12- 7/14/12

## COMMUNICATION

### Correspondence from:

Dale M. Foster, PE  
County Engineer

### Subject

Conveyance of district property for right of way and easement needs for Garden State Parkway traffic signal elimination project expected to proceed to construction around January 1, 2013.

Bernard E. Piaia, Jr.  
Directory of School Facilities

The Department of Education has reviewed and approved for the district to proceed with capital project to rehabilitate the boys' and girls' toilet rooms for ADA accessibility (400sf).

Correspondence from:

Subject

William D. Davis

Thanking the Board of Education and the Administration for 21 wonderful years of working in the cafeteria as chef and teacher's aide for the Foods Production Program.

Elizabeth Bozzelli

Resolution No. 477-12 appointing Anthony L. Anzelone to fill the unexpired term of Beatrice Payne, effective June 12, 2012.

**CURRICULUM**

On the motion of Mr. Gould, seconded by Mr. Washington, the following Curriculum (Items A through G) was approved by roll call vote.

- A. Job cards, May 2012;
- B. Plumbing and Electrical Apprenticeship Programs, SY2012/13;  

<u>Fall 2012 Semester</u>	<u>Winter/Spring 2013 Semester</u>
Plumbing Apprentice Year 1a	Plumbing Apprentice Year 1b
	Electrical Apprentice Year 1a
- C. Apprenticeship program tuition, SY2012/2013: \$590 (\$295.00 per semester) and a supply fee of \$50 (\$25 per semester);
- D. Adult High school course offerings SY2012/13;
- E. Evening/Continuing Education course offerings, SY2012/13;
- F. Practical Nursing affiliation/observation sites, SY2012/13;
- G. Post-Secondary Tuition Credit Assistance recipients:

PN student	30%	\$2,212.50
PN student	45%	\$1,073.25 (One Stop sponsored)
PN student	30%	\$2,215.50
PN student	30%	\$ 715.50 (One Stop sponsored)

**LEGISLATION & POLICY**

On the motion of Mr. Gould, seconded by Dr. Stepura, the following policies (Items A through E) were approved by roll call vote.

- A. Policy 4121                      Substitute Personnel
- B. Policy 6142.10                Internet Safety and Technology
- C. Regulation 6142.10         Internet Safety and Technology
- D.                                     Student Form
- E.                                     Staff Form

**PERSONNEL**

(All hiring is contingent upon the recommendation of the Superintendent and result of criminal background investigation and request for emergent hiring will be made where appropriate).

On the motion of Mr. Washington, seconded by Dr. Stepura, the following personnel items were approved by roll call vote.

Mr. Anzelone and Mr. Boyd abstained from vote for Dennis Jones only.

<u>Name</u>	<u>Position</u>	<u>Description Funding Program</u>	<u>Step Amount Longevity</u>	<u>Effective Date(s) or # of days</u>
William Davis		retirement		6/30/2012
Employee #610		FMLA without pay		9/4/2012- 11/12/2012
Kyle Wakefield	Sub. Teacher	High School	\$90 per/day	SY2012/13
Willis Wareham	Sub. Teacher	High School	\$90 per/day	SY2012/13
Susan Wheeler	Sub. Teacher	High School	\$90 per/day	SY2012/13
Shannon Hanners	Sub. Custodian	Bldg. & Grounds	\$10 per/hr.	SY2012/13
Chris Sickerott, Jr.	Sub. Custodian	Bldg. & Grounds	\$10 per/hr.	SY2012/13
John Sockriter	Sub. Custodian	Bldg. & Grounds	\$10 per/hr.	SY2012/13
<u>(The following stipends pending outcome of negotiations)</u>				
Patrick McFarlane	Head Coach Boys Soccer (6 <sup>th</sup> yr.)		\$6,450.00	SY2012/13
Mario Franco	Head Coach Girls Soccer (2 <sup>nd</sup> yr.)		\$5,450.00	SY2012/13
John Renny	Asst. Coach Boys Soccer (3 <sup>rd</sup> yr.)		\$3,500.00	SY2012/13
Joseph Perlis	Asst. Coach Girls Soccer (1 <sup>st</sup> yr.)		\$3,200.00	SY2012/13
Matthew Pleasants	Head Coach Baseball (9 <sup>th</sup> yr.)		\$7,200.00	SY2012/13
Vince Downey	Asst. Coach Baseball (5 <sup>th</sup> yr.)		\$3,800.00	SY2012/13
Joshua Mercado	Asst. Coach Baseball (2 <sup>nd</sup> yr.)		\$3,350.00	SY2012/13

<u>Name</u>	<u>Position</u>	<u>Description Funding Program</u>	<u>Step Amount Longevity</u>	<u>Effective Date(s) or # of days</u>
Barry Kopf	Head Coach	Softball (5 <sup>th</sup> yr.)	\$6,200.00	SY2012/13
Stacy Mead	Asst. Coach	Softball (2 <sup>nd</sup> yr.)	\$3,350.00	SY2012/13
Amber Waddington	Asst. Coach	Softball (3 <sup>rd</sup> yr.)	\$3,500.00	SY2012/13
Jeff Sobrinski	Head Coach	Golf (11 <sup>th</sup> yr.)	\$7,700.00	SY2012/13
Joseph Bresan	Head Coach	Boys Cross Country (7 <sup>th</sup> yr.)	\$6,700.00	SY2012/13
Gerard Cretian	Head Coach	Girls Cross Country (5 <sup>th</sup> yr.)	\$6,200.00	SY2012/13
Robert Ridgway	Head Coach	Boys Basketball (11 <sup>th</sup> yr.)	\$7,700.00	SY2012/13
Andrew Ridgway	Asst. Coach	Boys Basketball (3 <sup>rd</sup> yr.)	\$3,500.00	SY2012/13
Joshua Mercado	Asst. Coach	Boys Basketball (2 <sup>nd</sup> yr.)	\$3,350.00	SY2012/13
Virginia Roma	Head Coach	Girls Basketball (6 <sup>th</sup> yr.)	\$6,450.00	SY2012/13
Lana Harshaw	Asst. Coach	Girls Basketball (2 <sup>nd</sup> yr.)	\$3,350.00	SY2012/13
Amber Waddington	Asst. Coach	Girls Basketball (4 <sup>th</sup> yr.)	\$3,650.00	SY2012/13
Matthew McElroy	Head Coach	Boys Swimming (7 <sup>th</sup> yr.)	\$6,700.00	SY2012/13
William Zackey	Head Coach	Girls Swimming (2 <sup>nd</sup> yr.)	\$5,450.00	SY2012/13
Stacy Mead	Asst. Coach	Swimming (2 <sup>nd</sup> yr.)	\$3,350.00	SY2012/13
Nicole Marinaccio	Class Advisor	'13	\$2,200.00	SY2012/13
Monica Reider	Class Advisor	'14	\$2,200.00	SY2012/13
Joshua Mercado	Class Advisor	'15	\$2,200.00	SY2012/13
Edward Leszczynski	Class Advisor	'16	\$2,200.00	SY2012/13
William Ladd	Student Government Advisor		\$2,200.00	SY2012/13
Sharon Lee Kustra	Key Club International Advisor		\$2,000.00	SY2012/13
Barbara Yarger	National Honor Society Advisor		\$2,000.00	SY2012/13

<u>Name</u>	<u>Position</u>	<u>Description Funding Program</u>	<u>Step Amount Longevity</u>	<u>Effective Date(s) or # of days</u>
Patricia Downey	Yearbook Advisor		\$3,000.00	SY2012/13
James McKinley	Intramural Volleyball		\$1,500.00	SY2012/13
Gerardo D'Antonio	Intramural Weightlifting		\$1,500.00	SY2012/13
Frank Basile	Intramural Floor Hockey (1/2 yr.)		\$ 750.00	SY2012/13
Employee #649		FMLA without pay		9/24/2012- 11/12/2012
Frank Basile	Instructor (Behind the Wheel)		\$25 per/hr.	SY2012/13
Robert Ridgway	Instructor (Behind the Wheel)		\$25 per/hr.	SY2012/13
Virginia Roma	Instructor (Behind the Wheel)		\$25 per/hr.	SY2012/13
Barbara Conner	Secretary (part-time)	E/C Education	\$13 per/hr.	SY2012/13
Mary Swartz	Secretary (part-time)	E/C Education	\$13 per/hr.	SY2012/13
Deborah Wright	Secretary (part-time)	E/C Education	\$13 per/hr.	SY2012/13
Robert Becotte	Sub. Teacher	High School	\$90 per/day	SY2012/13
Matthew Betz	Sub. Teacher	High School	\$90 per/day	SY2012/13
David Billig	Sub. Teacher	High School	\$90 per/day	SY2012/13
Blake Boffa	Sub. Teacher	High School	\$90 per/day	SY2012/13
Ann Camano	Sub. Teacher	High School	\$90 per/day	SY2012/13
Benjamin Czyzewski	Sub. Teacher	High School	\$90 per/day	SY2012/13
Steven DeSteffano	Sub. Teacher	High School	\$90 per/day	SY2012/13
Jason Embs	Sub. Teacher	High School	\$90 per/day	SY2012/13
Philip Giambri	Sub. Teacher	High School	\$90 per/day	SY2012/13

<u>Name</u>	<u>Position</u>	<u>Description Funding Program</u>	<u>Step Amount Longevity</u>	<u>Effective Date(s) or # of days</u>
Gary Gibson	Sub. Teacher	High School	\$90 per/day	SY2012/13
Christina Harshaw	Sub. Teacher	High School	\$90 per/day	SY2012/13
Lana Harshaw	Sub. Teacher	High School	\$90 per/day	SY2012/13
Robert Hearon	Sub. Teacher	High School	\$90 per/day	SY2012/13
Gregg Hofferica	Sub. Teacher	High School	\$90 per/day	SY2012/13
Matthew Hosford	Sub. Teacher	High School	\$90 per/day	SY2012/13
Melissa Hosford	Sub. Teacher	High School	\$90 per/day	SY2012/13
Earl Hunt	Sub. Teacher	High School	\$90 per/day	SY2012/13
Sarah Jackson	Sub. Teacher	High School	\$90 per/day	SY2012/13
Dennis Jones	Sub. Teacher	High School	\$90 per/day	SY2012/13
John Kennedy	Sub. Teacher	High School	\$90 per/day	SY2012/13
Amanda Kozlowski	Sub. Teacher	High School	\$90 per/day	SY2012/13
James Kurtz	Sub. Teacher	High School	\$90 per/day	SY2012/13
Marcin Markowski	Sub. Teacher	High School	\$90 per/day	SY2012/13
William McDevitt	Sub. Teacher	High School	\$90 per/day	SY2012/13
Arthur McDonald	Sub. Teacher	High School	\$90 per/day	SY2012/13
Stacie McKinley	Sub. Teacher	High School	\$90 per/day	SY2012/13
Cherri Olsen	Sub. Teacher	High School	\$90 per/day	SY2012/13
Kathleen Pendlebury	Sub. Teacher	High School	\$90 per/day	SY2012/13
Janet Revoir	Sub. Teacher	High School	\$90 per/day	SY2012/13
Karen Smith	Sub. Teacher	High School	\$90 per/day	SY2012/13



<u>Name</u>	<u>Position</u>	<u>Description Funding Program</u>	<u>Step Amount Longevity</u>	<u>Effective Date(s) or # of days</u>
Derek Schneider	Sub. Teacher	High School	\$90 per/day	SY2012/13
Carol Struett	Sub. Teacher	High School	\$90 per/day	SY2012/13
John Taccarino	Sub. Teacher	High School	\$90 per/day	SY2012/13
Elizabeth VanTrieste	Sub. Teacher	High School	\$90 per/day	SY2012/13
Johnnye Vinson	Sub. Teacher	High School	\$90 per/day	SY2012/13
Amber Waddington	Sub. Teacher	High School	\$90 per/day	SY2012/13
Warren Wade	Sub. Teacher	High School	\$90 per/day	SY2012/13
James McKinley	Aquaculture Club		\$900.00	SY2012/13
James McKinley	Bowling		\$900.00	SY2012/13
Hans Toft	Fly Fishing Club		\$900.00	SY2012/13
Hans Toft	FFA		\$900.00	SY2012/13
Tracey Skiles	HOSA		\$900.00	SY2012/13
Matthew Pleasants	Mock Trial		\$900.00	SY2012/13
Maria Italiano- McGreevy	Academic Challenge Team		\$900.00	SY2012/13
Kathy Purdy	Tennis Club		\$900.00	SY2012/13
Joseph Schmidt	Swim Club		\$900.00	SY2012/13
Kirsten Miller	Archery Club		\$900.00	SY2012/13

<u>Name</u>	<u>Position</u>	<u>Description Funding Program</u>	<u>Step Amount Longevity</u>	<u>Effective Date(s) or # of days</u>
Alan Lackey	Site Manager		\$6,300.00	SY2012/13
Shirley Padilla	Substitute Coord.		\$5,000.00	SY2012/13
Vincent Downey	Cafeteria Monitor		\$16.50 per/hr.	SY2012/13
JoAnn Sopchak	Greenhouse Supervisor		\$25 per/hr. (not to exceed 100 hrs.)	SY2012/13
James McKinley	Aquaculture Supervisor		\$25 per/hr. (not to exceed 100 hrs.)	SY2012/13

### **ADMINISTRATIVE REPORTS**

On the motion of Mr. Gould, seconded by Dr. Stepura, the following administrative reports were approved by roll call vote.

- A. Director's Report was presented by James Owens, Director of Buildings, Grounds & Equipment.
- B. Use of School Facilities, August 2012, was presented by James Owens, Director of Buildings, Grounds & Equipment.
- C. Principal's Report was presented by Michael Adams, Principal.
- D. Director's Report was presented by Nancy Wheeler-Driscoll, Director of Curriculum & Instruction.
- E. Director's Report was presented by Rusty Miller, Director of Evening and Continuing Education.
- F. Superintendent's Report was presented by Dr. Nancy M. Hudanich, Superintendent.

### **BOARD MEMBER COMMENTS AND DISCUSSION ITEMS**

## **EXECUTIVE SESSION**

On the motion of Mr. Gould, seconded Mr. Washington, at 2:02 p.m. a “Resolution to Adjourn the Public Meeting and to enter into Executive Session pursuant to the New Jersey Open Public Meeting Act” shall now convene in open session. It is anticipated that the Board will take action at that time in connection with the matters discussed in Executive Session.

- |                        |                          |
|------------------------|--------------------------|
| 1) HIB                 | 2) Legal matters update  |
| 3) Negotiations Update | 4) Board Self Evaluation |

Minutes of this executive session will be made available to the public at a time when the disclosure of such minutes will not conflict with the lawful purpose for which such discussion is held in Executive Session. (At this time, it is not possible to estimate when the minutes of this Executive Session may be disclosed to the public consistent with the lawful purpose for which such disclosure is held; however, the Board shall review the minutes of this Executive Session no later than (90) days from this date in order to determine which such minutes may be released to the public at that time.) Upon conclusion of the Executive Session, it is anticipated that the board will take action at that time in connection with matters disclosed in Executive Session. The Executive Session was adjourned at 2.38 p.m.

## **RETURN TO OPEN SESSION**

On the motion of Mr. Gould, seconded by Mr. Anzelone, the following items were approved for roll call vote.

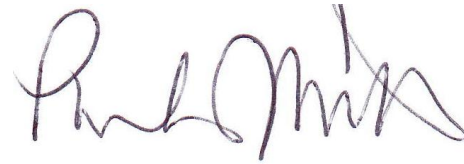
Affirmative Action taken by the Superintendent regarding HIB Investigations from May 16, 2012 to June 18, 2012 (1 received).

Acknowledge Harassment, Intimidation and Bullying (HIB) Incidents Report from June 19, 2012 to July 16, 2012 (0 received).

**ADJOURN**

On the motion of Mr. Washington, seconded by Mr. Gould, the meeting was adjourned at 2:40 p.m.

Respectfully submitted,

A handwritten signature in dark ink, appearing to read "Paula J. Smith". The signature is fluid and cursive, with the first name "Paula" being more prominent and the last name "Smith" following in a similar style.

Paula J. Smith  
Board Secretary

/jmr