

BOARD OF EDUCATION
Cape May County Special Services School District and
Cape May County Technical School District

MINUTES

**June 22, 2021
3:37 P.M.**

The following board members were present (in person or remotely) at the board meeting: Mr. Alan Gould, Board President, Mrs. Jane Elwell, Board Vice-President, Mr. Kenneth Merson, Board Member, Dr. Judith DeStefano, Board Member and Ms. Nancy Ramundo, Board Member.

Not present. Mr. Christopher Kobik, Board Member.

In addition, present at the meeting (in person or remotely) were Dr. Nancy Hudanich, Superintendent, Ms. Jamie Moscony, Assistant Superintendent, Ms. Paula Smith, Business Administrator/Board Secretary, Ms. Kathleen Allen, Business Administrator/Board Secretary, Amy L. Houck-Elco, Esquire and other administrators and members of the public.

Board President Alan Gould welcomed everyone to the meeting and thanked all for participating.

PLEDGE OF ALLEGIANCE

Board President Alan Gould led the group in the pledge of allegiance.

Board President Alan Gould read the following statement:

Pursuant to N.J.S.A. 10:4-10, adequate notification of this meeting has been properly posted in The Cape May County Herald, The Press of Atlantic City and the County Commissioner's office on August 22, 2020 as prescribed by Chapter 231, laws of 1975.

The June 22, 2021 Board of Education meeting was a hybrid meeting (in person and virtual) due to the COVID-19 outbreak and in accordance with current guidelines. Details were posted on both District's websites and both District's entrances with the following instructions:

Members of the public may use a telephone, computer, or smart device to listen to the board meeting, and to ask questions at the appropriate time. Prior to connecting, please be sure that you know how to mute your microphone. An open microphone causes feedback and echoes, and will disrupt the meeting. **Anyone that is not muted**

will be dropped from the call. When the comment period opens, please be sure that no one else is speaking, un-mute your phone and state your name.

Connection information:

Members of the public may participate in our virtual board meeting by visiting the district website (www.CapeMayTech.com or www.CMCSpecialServices.org) and clicking on the connection links.

On the motion of Ms. Ramundo, seconded by Mrs. Elwell, the resolutions recognizing the Eagle Scout achievement by Tech students (Ryan M. Mathis, 12th grade, Donald C. Repici, 12th grade and James G. Repici, 12th grade) were approved by roll call vote.

Voting Yes: Gould, Elwell, Merson, Ramundo, DeStefano

Voting No: None

Abstained: None

Motion Carries.

Principal Vitiello introduced the three recent graduates who were about to become Eagle Scouts. Each student described his service project in detail. President Gould congratulated these students on their accomplishment and recognized each one individually. The board commended them for achieving the goal of becoming Eagle Scouts.

On the motion of Mrs. Elwell, seconded by Ms. Ramundo, the resolution recognizing Mr. Robert L. Boyd was approved by roll call vote.

Voting Yes: Gould, Elwell, Merson, Ramundo, DeStefano

Voting No: None

Abstained: None

Motion Carries.

Mr. Gould thanked Mr. Boyd for his tireless service to the Cape May County Tech and Special Services School Districts, to the Cape May County Community and to our country. He stated that the board of education prepared a resolution that honored Mr. Boyd, which he read to those present as a testament to his unwavering dedication and commitment. He commended Mr. Boyd in particular for his deep and boundless dedication to the students of Cape May County. Mr. Boyd was presented with a framed version of the resolution, which included an aerial view of both Cape May County Tech and Cape May County Special Services. Mr. Boyd introduced his wife and his three children and said what an honor it was to serve on this Board. He thoroughly enjoyed the experience of learning how to be a board member and stressed that it was truly a "labor of love" for him.

APPROVAL OF MINUTES OF PREVIOUS MEETINGS

On the motion of Ms. Ramundo, seconded by Mrs. Elwell, the following minutes were approved by roll call vote:

May 25, 2021 Board of Education Meeting
May 25, 2021 Executive Session

Voting Yes: Gould, Elwell, Ramundo
Voting No: None
Abstained: Merson, DeStefano
Motion Carries.

DISTRICT ACTION ITEMS – CAPE MAY COUNTY SPECIAL SERVICES SCHOOL DISTRICT

Ms. Moscony presented the Assistant Superintendent Administrative District Report to the Board. On the motion of Ms. Ramundo, seconded by Mrs. Elwell, the attached Assistant Superintendent Administrative District Report (Item 1 / a-h) was approved by roll call vote.

Voting Yes: Gould, Elwell, Merson, Ramundo, DeStefano
Voting No: None
Abstained: None
Motion Carries.

On the motion of Ms. Ramundo, seconded by Mrs. Elwell, the attached item for Revenue & Expense (Item 2 / a-i) was approved by roll call vote.

Voting Yes: Gould, Elwell, Merson, Ramundo, DeStefano (recused herself from any matter she is conflicted on as Executive County Superintendent).
Voting No: None
Abstained: None
Motion Carries.

On the motion of Ms. Ramundo, seconded by Mr. Merson, the attached item for Curriculum (Item 3-e plus addendum) was approved by roll call vote.

Voting Yes: Gould, Elwell, Merson, Ramundo, DeStefano (recused herself from any matter she is conflicted on as Executive County Superintendent).
Voting No: None
Abstained: None
Motion Carries.

On the motion of Mr. Kobik, seconded by Mr. Boyd, the attached item for Legislation and Policy (Item 4 / k and a-b) was approved by roll call vote.

Voting Yes: Gould, Elwell, Merson, Ramundo, DeStefano (recused herself from any matter she is conflicted on as Executive County Superintendent).
Voting No: None
Abstained: None
Motion Carries.

On the motion of Mr. Merson, seconded by Ms. Ramundo, the attached item for Personnel (Item 5 / a-e plus addendum) was approved by roll call vote.

Voting Yes: Gould, Elwell, Merson, Ramundo, DeStefano (recused herself from any matter she is conflicted on as Executive County Superintendent).

Voting No: None

Abstained: None

Motion Carries.

DISTRICT COMMUNICATION

Ms. Moscony noted the communications that were included in the district report.

BOARD CORRESPONDENCE

None.

DISTRICT ACTION ITEMS – CAPE MAY COUNTY TECHNICAL SCHOOL DISTRICT

Dr. Hudanich presented the Superintendent Administrative District Report to the board. On the motion of Ms. Ramundo, seconded by Mr. Merson, the attached Superintendent Administrative District Report (Item 1 / a-g) was approved by roll call vote.

Voting Yes: Gould, Elwell, Merson, Ramundo, DeStefano

Voting No: None

Abstained: None

Motion Carries.

On the motion of Mrs. Elwell, seconded by Ms. Ramundo, the attached item for Revenue & Expense (Item 2 / a-k) was approved by roll call vote.

Voting Yes: Gould, Elwell, Merson, Ramundo, DeStefano (recused herself from any matter she is conflicted on as Executive County Superintendent).

Voting No: None

Abstained: None

Motion Carries.

On the motion of Ms. Ramundo, seconded by Mrs. Elwell, the attached item for Curriculum (Item 3 / a-k) was approved by roll call vote.

Voting Yes: Gould, Elwell, Merson, Ramundo, DeStefano (recused herself from any matter she is conflicted on as Executive County Superintendent).

Voting No: None

Abstained: None

Motion Carries.

On the motion of Mrs. Elwell, seconded by Ms. Ramundo, the attached item for Legislation and Policy (Item 4 / a-c) was approved by roll call vote.

Voting Yes: Gould, Elwell, Merson, Ramundo, DeStefano (recused herself from any matter she is conflicted on as Executive County Superintendent).

Voting No: None

Abstained: None

Motion Carries.

On the motion of Ms. Ramundo, seconded by Mrs. Elwell, the attached item for Personnel (Item 5 / a) was approved by roll call vote. (Charlotte Frost withdraw her application for school nurse and per diem nurse).

Voting Yes: Gould, Elwell, Merson (abstained from Mike Palombo), Ramundo, DeStefano (recused herself from any matter she is conflicted on as Executive County Superintendent).

Voting No: None

Abstained: None

Motion Carries.

DISTRICT COMMUNICATION

Dr. Hudanich noted the communications that were included in the district report.

BOARD CORRESPONDENCE

None.

BOARD MEMBER COMMENTS AND DISCUSSION ITEMS

The schedule for the Reorganization Board Meeting to be held on July 1, 2021 at 9:30 a.m. at the Cape May County Special Services School District was confirmed.

PUBLIC INPUT

Board President Alan Gould read the following statement:

This meeting will now be open to public comments. If your questions pertain to litigation, student or personnel items please see the Superintendent after the meeting as the board does not discuss these matters in public. Depending on the nature and complexity of your questions, the board secretary may ask for your contact information so that someone can get back to you with a response. Pursuant to policy 9322, public comment will be five minutes per person and limited in time to a total of 30 minutes for all public comments.

None.

EXECUTIVE SESSION

Dr. DeStefano left the meeting.

On the motion of Mrs. Elwell, seconded by Ms. Ramundo the Board approved the following Resolution to Adjourn the Public Meeting and enter into Executive Session pursuant to the New Jersey Public Meeting Act at 4:36 p.m. to discuss:

HIB -

Attorney Client Privilege -

Minutes of this executive session will be made available to the public at a time when the disclosure of such minutes will not conflict with the lawful purpose for which such discussion is held in executive session. (At this time, it is not possible to estimate when the minutes of this Executive Session may be disclosed to the public consistent with the lawful purpose for which such disclosure is held; however, the Board shall review the minutes of this Executive Session no later than (90) days from this date in order to determine which such minutes may be released to the public at that time.) Upon conclusion of the executive session, it is anticipated that the Board will take action at that time in connection with the matters discussed in executive session.

RETURN TO OPEN SESSION

On the motion of Mr. Merson, seconded by Ms. Ramundo for the Cape May County Special Services School District, the Board affirmed the action taken by the Superintendent for Harassment, Intimidation, and Bullying (HIB) investigation(s) for the period of April 23, 2021 through May 20, 2021 (0 HIB investigation) and acknowledged investigation(s) that occurred between the period May 21, 2021 through June 17, 2021 (1 HIB investigation).

And for the Cape May County Technical School District, the Board affirmed the action taken by the Superintendent for Harassment, Intimidation, and Bullying (HIB) investigation(s) for the period April 23, 2021 through May 20, 2021 (0 HIB investigation) and acknowledged and affirmed investigation(s) that occurred between the period of May 21, 2021 through June 17, 2021 (1 HIB investigation) by roll call vote.

Voting Yes: Gould, Elwell, Merson, Ramundo

Voting No: None

Abstained: None

Motion Carries.

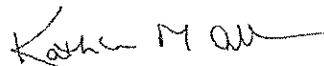
ADJOURN

On the motion of Ms. Ramundo, seconded by Mrs. Elwell, the meeting was adjourned at 4:42 p.m.

Respectfully submitted,



Paula J. Smith,
Board Secretary



Kathleen Allen
Board Secretary

II. DISTRICT ACTION ITEMS

A. CAPE MAY COUNTY SPECIAL SERVICES SCHOOL DISTRICT

1. ASST. SUPERINTENDENT’S ADMINISTRATIVE DISTRICT REPORT

Be it resolved the Board of Education approves/accepts:

- a. Principal’s Report, Annamarie Haas
(1) Suspensions: None this cycle
- b. Related Services Report, Jonathan Price, Director of Related Services
- c. Facilities Report, Charles Yahara, Director of Environmental Services, Aramark
- d. Technology Report, Michael McCourt, Technology Specialist
- e. Transportation Report, Sharen Dever, Transportation Coordinator
- f. Enrollment Report
- g. Worker’s Compensation Report
- h. Team Meeting Agendas
- i. CMCSSSD Fixed Facility Distribution Plan for 6/2021 through 6/2023

2. REVENUE & EXPENSE

Be it resolved the Board of Education approves/accepts:

- a. Board Secretary/Board of Education Monthly Certification
- b. Financial Reports: Board Secretary Report and Board Report of Receipts and Disbursements, April 2021
- c. Bills as presented
- d. Budget Summaries, Enterprise and Student Activity Funds, April 2021
- e. Expense Account Adjustment Analysis
- f. Bids/Contracts/Reports/Agreements/Jointures/Quotes/Transportation Routes:

Name	Purpose	Amount	Date/Years
Affiliation Agreements	Student Teaching/ Interns/Clinical Internships	N/A	7/1/2021 - 6/30/2022
Strauss Esmay Associates Contract	District Policy Alert and Support System	\$4,785	SY 2021-2022
The Ricerca Group, LLC	Exploratory Course Activity Development	\$1,400	5/27/2021
Quest Diagnostics Clinical Laboratories, Inc.	Employee Drug/Alcohol Screening 9 panel and expanded opiates	\$150 initial set up \$33 per screen	7/1/2021 - 6/30/2022

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Name	Purpose	Amount	Date/Years
Realtime Information Technology Contract	Student Information System, Food Service Management, Staff Evaluation	\$9,105	SY 2021-2022
Systems 3000 Contract	Fund Accounting, Payroll & Personnel System, Back-up, Remote Hosting, Payroll Portal	\$30,764	SY 2021-2022
Frontline Education	Absence and Time Solution	\$11,518.74	SY 2021-2022
Frontline Education	IEP Direct	\$9,856.30	SY 2021-2022
Tozour Energy Systems	Pay for Performance Energy Project, Change Order for outsourcing portion of wire install on Building Automation Project (in-house staff vacancy)	\$9,556	SY 2021-2022
Aramark Management Services	Renewal of Contract as per Competitive Contract dated 1/1/2020—increase of 5% current LPCL index rate	\$231,735.96	7/1/2021 - 6/30/2022
Unique Learning System/News-2-You	Curriculum Tool	\$10,726.92	SY 2021-2022
OnCourse Contract	Educators Lesson Plans and Evaluations	\$7,543.40	SY 2021-2022
Nutri-Serve Food Management, Inc.	Management of Food Services Operation	Not to exceed \$1,250	2021 ESY Program
Capital Reserve Deposit		As per exhibit	
Maintenance Reserve Deposit		As per exhibit	

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Name	Purpose	Amount	Date/Years
Meaghan Stonnell, pending paperwork completion	Professional Service Contract: Itinerant Physical Therapist	\$75 per/hr: \$250 per learning eval	7/1/2021 - 6/30/2022
Cumberland County Regional Cooperative	2021-2022 Joint Transportation Agreement	N/A	SY 2021-2022
Sheppard Bus Service	2021-2022 Lease Agreement for bus lease in event our vehicle is out of service	\$220.00 per day	SY 2021-2022
Sheppard Bus Service	To/From transportation Contract CMC22-01, routes MTECH01, MTECH02, MTECH03	\$174,420.00	SY 2021-2022
Sheppard Bus Service	To/From transportation Contract Route ESYWDB- 01	\$3,345.00	ESY 2021
In Safe Hands Transport	To/From transportation Contract Route DNS21-02 "Fusion"	\$1,575.00	SY 2021-2022
Sheppard Bus Service	To/From transportation Multi Contract Renewal CMC15-1 CMC31 CMC32 CMC33	\$844,286.40	SY 2021-2022
Sheppard Bus Service	To/From Field Trip / Athletic Contract Renewal SRA-33 Shep06	\$55,400.71	SY 2021-2022
CJ's Bus Service	To/From Transportation Contract Renewal CMC34	\$74,275.20	SY 2021-2022
James Transportation	2021-2022 Field Trip / Athletic Contract Renewal SRA-33 James06	\$113,559.26	SY 2021-2022

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Name	Purpose	Amount	Date/Years
James Transportation	To/From Transportation Contract Renewal CMC21-01 CMSS10	\$47,408.40	SY 2021-2022
James Transportation	To/From Transportation contract. Route ESYEH01	\$422.00 per day	ESY 2021
Sheppard Bus Service	To/From Transportation Contract Routes ESYMT01, ESYMT02, ESYMT03, ESYMT04, ESYEH02	\$790.00 per day \$640.00 per day \$640.00 per day \$640.00 per day \$446.00 per day	ESY 2021

g. Professional Improvement Experience and Travel Expenses:

Name	Event	Location	Cost	Date(s)
Michelle Wolverton	Code.org Professional Learning Program	Virtual	\$800	7/5/2021 - 7/9/2021 & 4 dates TBD

h. Grants/Donations:

- (1) Donation: The Girlfriends Group of CMC Gift Cards totaling \$800: \$500 Acme gift card and \$300 Dollar Tree gift card, to be given to a specific family in need in the district
- (2) Donation: Cape May Dancers Gift Cards totaling \$870: \$200 Acme gift card, \$245 ShopRite gift card, \$300 Walmart gift card, \$100 Visa gift card, \$25 Wawa gift card, to be given to a specific family in need in the district
- (3) Donation: CMCH Staples, Hygiene Care Packages, valued at approximately \$750

i. The following item(s) to be disposed or sold on gov/deals:

- (1) To be Sold on Gov/Deals: 2009 International School Bus (W2), 18 passenger/2 wheelchair, value unknown

3. CURRICULUM

Be it resolved the Board of Education approves/accepts:

- a. Field Trips as listed: None this cycle
- b. Presenters/Interns/Programs/Support Groups: None this cycle

- c. School Security Drill Statement of Assurance for SY 2020/2021
- d. Community Based Instruction (CBI) worksites for SY 2020/2021
 - (1) Rusty Nail/Cape Resorts, 205 Beach Avenue, Cape May
 - (2) Beach Plum Farm/Cape Resorts, 140 Stevens Street, West Cape May
 - (3) Staples, 11 Court House South Dennis Road, Cape May Court House
- e. Comprehensive Equity Plan Statement of Assurance 2021-2022
- f. Revised CMCSSSD School Calendar for SY 2021-2022

4. LEGISLATION & POLICY/REGULATION

Be it resolved the Board of Education approves/accepts upon the first reading:

- a. Revise Policy #0131 Bylaws, Policies, and Regulations
- b. Abolish Policy #1649 Federal Families First Coronavirus (COVID-19) Response Act
- c. Revise Policy #3134 Assignment of Extra Duties
- d. Revise Policy #3142 and Regulation #3142 Nonrenewal of Nontenured Teaching Staff Member
- e. Revise Policy #3221 and Regulation #3221 Evaluation of Teachers
- f. Revise Policy #3222 and Regulation #3222 Evaluation of Teaching Staff Members, Excluding Teachers, and Administrators
- g. Revise Policy #3223 and Regulation #3223 Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals
- h. Revise Policy #3224 and Regulation #3224 Evaluation of Principals, Vice Principals, and Assistant Principals
- i. Revise Policy #4146 and Regulation #4146 Nonrenewal of Nontenured Support Staff Member
- j. Revise Policy #6471 and Regulation #6471 School District Travel
- k. Revise Policy #8561 Procurement Procedures for School Nutrition Programs

Be it resolved the Board of Education approves/accepts:

- a. New Job Description for School Newsletter Editor
- b. CMCSSSD Plan for Safe Return to In-Person Instruction and Continuity of Services

5. PERSONNEL

Be it resolved the Board of Education approves/accepts:

- a. Superintendent's recommendation to appoint the following staff members pending criminal history background investigation and completion of required paperwork. Request for emergent hiring will be made where appropriate.

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Name	Position	Description of Funding Program	Step Amount Longevity	Effective Date(s)
Jayla Hall Matthews	Substitute 1:1 Aide 1:1 Aide	Itinerant	\$18 per/hr	SY 2021-2022
Daniela Fatale	Substitute 1:1 Aide 1:1 Aide	Itinerant	\$18 per/hr	SY 2021-2022
Michelle Vanderhoof	Substitute 1:1 Aide 1:1 Aide	Itinerant	\$18 per/hr	SY 2021-2022
Kelsey Joyce	Substitute 1:1 Aide 1:1 Aide	Itinerant	\$18 per/hr	SY 2021-2022
Gilda Montero	Substitute 1:1 Aide 1:1 Aide	Itinerant	\$18 per/hr	SY 2021-2022
Elizabeth Peace	Substitute 1:1 Aide 1:1 Aide	Itinerant	\$18 per/hr	SY 2021-2022
Safiyah Givens	Substitute 1:1 Aide 1:1 Aide	Itinerant	\$18 per/hr	SY 2021-2022
Bridget Shappell	Substitute 1:1 Aide 1:1 Aide	Itinerant	\$18 per/hr	SY 2021-2022
Bryan Piontkowski	Substitute 1:1 Aide 1:1 Aide	Itinerant	\$18 per/hr	SY 2021-2022
Maddi Carter	Substitute 1:1 Aide 1:1 Aide	Itinerant	\$18 per/hr	SY 2021-2022
Grace Wiley	Substitute 1:1 Aide 1:1 Aide	Itinerant	\$18 per/hr	SY 2021-2022
Tanika Crandell	Substitute 1:1 Aide 1:1 Aide	Itinerant	\$18 per/hr	SY 2021-2022
Marie Heppler	Substitute 1:1 Aide 1:1 Aide	Itinerant	\$18 per/hr	SY 2021-2022
Karoll Candelaria	Substitute TA Substitute Teacher	General	Sub TA: \$70 per diem Sub Teacher: \$150 per diem	SY 2021-2022
Thomas McCool	Substitute Custodian	General	\$17.75 per/hr	6/23/2021 - 6/30/2022
Taylor Broughton	ESY Teacher Aide	ESY	\$22 per/hr	6/30/2021 - 8/11/2021

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Name	Position	Description of Funding Program	Step Amount Longevity	Effective Date(s)
Extended School Year Positions	As per exhibit	ESY	As per exhibit	6/30/2021 - 8/11/2021
Catherine MacNeill	School Physical Therapist	General	Step 3 Schedule A-2 DOC \$73,117 Salary to be prorated	10/1/2021 - 6/30/2022
Joshua Johnson	CPI Trainer	General	\$1,000 Stipend	SY 2021-2022
Thomas Kresz	CPI Trainer	General	\$1,000 Stipend	SY 2021-2022
Kenneth Bassett	Media Specialist Aide	General	\$500 Stipend	SY 2021-2022
Pamela McCabe	Registered Behavior Technician	General	\$250 Stipend	SY 2021-2022
Olivia Hall-Conley	Registered Behavior Technician	General	\$250 Stipend	SY 2021-2022
Sharon Albert	Registered Behavior Technician	General	\$250 Stipend	SY 2021-2022
Lauren Gallagher	Registered Behavior Technician	General	\$250 Stipend	SY 2021-2022
Melissa Tozer	Registered Behavior Technician	General	\$250 Stipend	SY 2021-2022
Brittaney Boucher	Registered Behavior Technician	General	\$250 Stipend	SY 2021-2022
Lori Fessler	Registered Behavior Technician	General	\$250 Stipend	SY 2021-2022
Jacqueline Howard	Technology Support	General	\$1,800 Stipend	SY 2021-2022

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Name	Position	Description of Funding Program	Step Amount Longevity	Effective Date(s)
Jennifer DeMario	School Newsletter Editor - Ocean Academy	General	\$2,000 Stipend	SY 2021-2022
Susan Daley	School Newsletter Editor - CMCHS	General	\$2,000 Stipend	SY 2021-2022
Danielle Moss	School Yearbook Coordinator	General	\$2,000 Stipend	SY 2021-2022
Jeremy Melli	Volunteer	N/A	N/A	ESY no more than 4 days
Mia Nocho	Volunteer	N/A	N/A	ESY no more than 4 days
Amy Hufana	Volunteer	N/A	N/A	SY 2020-2021
Caitlyn Wyand	Special Education Teacher	General	Step 2 Schedule A-2 BA, \$67,342 10 months	9/1/2021 – 6/30/2022
Employee # 6243	Substitute 1:1 Aide 1:1 Aide	Termination		Effective 6/22/2021
Paije Lerman	Teacher Aide	Resignation		Effective 6/18/2021
Faith Buckmuse	Teacher Aide	Resignation		Effective 6/30/2021
Julie Szramiak	Special Education Teacher	Resignation		Effective 8/16/2021

- b. Professional Development Trainings: None this cycle
- c. Leaves of Absence: None this cycle
- d. Substitute Secretary hourly wage increase to \$18 per hour
- e. Jamie P. Moscony, Assistant Superintendent, compensation for 7 unused vacation days as permitted per N.J.A.C. 18A:30-9.1 - State of Emergency

6. COMMUNICATION

- a. ¿Que Pasa?
- b. Use of Facilities Requests
- c. Donations under \$500:
 - (1) Jeanette Urgo, \$312, to be used for the high school Autism Program

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- d. Jamie P. Moscony, Assistant Superintendent, COVID-19 Update Email to Staff: 5/28/21, 6/4/21, 6/11/21, 6/18/21
- e. Jamie P. Moscony, Assistant Superintendent, School Community Letter 5/27/21
- f. Jamie P. Moscony, Assistant Superintendent, School Community Safe Return Plan Letter 6/4/21
- g. Paije Lerman, Teacher Aide: Resignation Letter, effective June 18, 2021
- h. Faith Buckmuse, Teacher Aide: Resignation Letter, effective July 1, 2021
- i. Julie Szramiak, Special Education Teacher: Resignation Letter, effective August 16, 2021
- j. Ocean Academy Newsletter "Ocean Waves"
- k. CMC High School Newsletter "The Cougar Quarterly" Volume 3 and Volume 4

II. DISTRICT ACTION ITEMS

B. CAPE MAY COUNTY TECHNICAL SCHOOL DISTRICT

1. SUPERINTENDENT'S ADMINISTRATIVE DISTRICT REPORT

Be it resolved the Board of Education approves/accepts:

- a. Facilities
- b. Guidance & Special Education
- c. High School
- d. Curriculum & Instruction
- e. Adult & Community Education
- f. Technology & Network Operations
- g. Superintendent

2. REVENUE & EXPENSE

Be it resolved the Board of Education approves/accepts:

- a. Board secretary's monthly certification of budgetary line item status;
- b. Financial report A-148 and A-149 April 2021, board secretary report and treasurers report;
- c. Board of education's monthly certification of budgetary major account/fund status;
- d. Bills as presented;
- e. Budget summaries, April 2021;
- f. Transfers;
- g. Bids, contracts, reports, agreements:

Name	Purpose	Cost	Date/Year
Grant Salary allocations		(attached)	SY 2020-21
MJJ Construction, LLC	change order requests 6-17 (Total above contingency to date)	\$49,253. \$34,173.	SY 2020-21
Darby Dental Supply, LLC	update from 5/25/2021 approval (removed one chair)	(\$14,574.13)	SY 2020-21
Henry Schein Dental	update from 5/25/2021 approval (added one chair)	\$10,611.	SY 2020-21
Educational Services Commission of New Jersey (#ESCNJ18/19-03)	technology supplies and services	\$118,335.50 (Title I, ESEA, SRSA/REAP ESSER1/ CARES)	SY 2020-21
Resolution for Systems 3000, Inc.	3-year software license agreement 7/1/2020 7/1/2021 7/1/2022	\$16,022. \$16,342. \$16,669.	SY 2020-22
Cape May County Special Services School District and CMCTSD	itinerant services	per agreement	SY 2021-22
Authorize business administrator	year end transfers to pay bills due and owing	n/a	6/30/2021

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Name	Purpose	Cost	Date/Year
Transfer surplus to Capital Reserve/Maintenance Reserves	for future capital/maintenance projects	up to \$850,000.	6/30/2021
Resolution NJSIG Cape May Atlantic Insurance Pool Indemnity & Trust (Insurance/Risk Management)	renewal policy package cyber liability bond coverage school board legal student accident workers comp Total of Premiums	\$145,058.00 3,447.44 100.00 19,572.00 13,810.00 148,154.00 \$330,141.00	7/1/2021- 7/1/2024
Chapter 47 anticipated contracts**	renew/award/expire	n/a	SY 2021-22
**pursuant to the PL 2015, Chapter 47 the Cape May County Technical School District Board of Education intends to renew, award, or permit to expire the following contracts previously awarded by the board of education. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18. et. seq., NJAC Chapter 6A:23A, and Federal Procurement Regulation 2CFR Part 200.317 et. seq.			

- h. Tuition fee for Post-Secondary, Adult & Community Education program, SY 2021-22: Carpentry/Property Management \$4,600
- i. Part-time contracts and hourly rates, SY 2021-22 (effective July 1, 2021)

POSITION	RATE
High School Tutoring Teacher	\$29 per/hour
High School Bridging Mentor	\$29 per/hour

- j. Grant and or Donation:

Name of Grant or Donation	Apply/Accept	Amount	Date
Every Student Succeeds Act (ESEA) Title I-A	Apply/Accept	\$154,687	SY 2021-22
Every Student Succeeds Act (ESEA) Title II-A	Apply/Accept	\$22,392	SY 2021-22
Every Student Succeeds Act (ESEA) Title III	Decline	\$100	SY 2021-22
Every Student Succeeds Act (ESEA) Title IV	Apply/Accept	\$11,811	SY 2021-22
ARP ESSER	Apply/Accept	\$794,070	5/24/2021-6/30/2023
Hand wipes, hand sanitizer and tissues donated by: Community project through Staples	Accept	unknown	6/2/2021

- k. Items to be disposed, scrapped or sold on GOV/Deals:

Name of Item	Value of Item	Reason
tag #1003307 (Snap-on Valve Grinder)	n/a	obsolete-sell on Gov/Deals
tag #1001000 (Atech Port Fuel Injection Trainer)	n/a	obsolete-sell on Gov/Deals
tag #1003346 (Sun DGA 1000 Emission Analyzer)	n/a	obsolete-sell on Gov/Deals
tag #1007057 (SPX Kent-Moore Transflow Transmission)	n/a	obsolete-sell on Gov/Deals

tag #1001771 (Scotsman Ice Machine)	n/a	obsolete-scrap
tag #1003742 (Knight Dental Chair)	n/a	obsolete-sell on Gov/Deals

3. CURRICULUM

Be it resolved the Board of Education approves/accepts:

- a. Job Cards, April 2021;
- b. Resolution to adopt Danielson evaluation rubrics for all teaching staff members, SY 2021-22;
- c. Resolution to adopt Marshall evaluation rubric for principals/assistant principals, SY 2021-22;
- d. Operate the High School Equivalency (HSE) Testing Center, SY 2021-22;
- e. Practical Nursing affiliation/observation sites, SY 2021-22;
- f. The following student volunteers for programs offered in the 2021 Summertime Adventure:

<u>Student Volunteers</u>	<u>Programs</u>
Nathaniel Wenker (H.S. Communications Arts Technology)	TV Behind the Scenes
Noah Wenker (H.S. Communications Arts Technology)	TV Behind the Scenes
Liam Schoenleber (H.S. Pre-Engineering)	Robot Wars
- g. Friday hours 8 am to 1 pm July 1, 2021, through August 27, 2021;
- h. Nancy Lamken, volunteer teacher for the adult programs ABE, HSE, ESL, Civics, Perkins Post Secondary, and Dollar General;
- i. Stacey Lera, nurse mentor for Charlotte Frost (Withdrew Application);
- j. Comprehensive Equity Plan Statement of Assurance;
- k. School Security Drill Statement of Assurance.

4. LEGISLATION & POLICY

Be it resolved the Board of Education approves/accepts:

- a. Revised COVID-19 Re-Opening of Schools Educational Plan
- b. Safe Return to In-Person Instruction and Continuity of Service
- c. First reading for the following policies and regulations:
 - 2224.1 Title IX – Sex Based Discrimination
 - 2224.1 Title IX – Sex Based Discrimination Procedures and Grievance Process
 - 2224.1 Discrimination/Sexual Harassment Report Form
 - 3542.2 School Meal Program Arrears
 - 4121 Substitute Personnel_Regulation
 - 6140 Curriculum Adoption

5. PERSONNEL

Be it resolved the Board of Education approves/accepts:

(All hiring are upon the recommendation of the Superintendent and contingent upon the result of criminal background investigation and request for emergent hiring will be made where appropriate):

- a. The following personnel/positions/salaries:

Name	Position	Description Funding Program	Step Amount Longevity	Effective Date(s) or # of Days
Frost, Charlotte <u>Withdrew Application</u>	School Nurse	high school	Step 6 BA \$60,707.00 10-month	9/1/2021- 6/30/2022
Headley, Kimberly	Teacher (Mathematics)	high school	Step 8 MA \$65,897.00 10-month	9/1/2021- 6/30/2022

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Egnor, Andrew	Guidance Counselor	high school	Step 4MA \$60,122.00 10-month	9/1/2021- 6/30/2022
Dennison, Christine	Custodian	resignation		6/18/2021
Hines, Crystal	Teacher's Aide	resignation		6/30/2021
Laurenzi, Eben	Teacher	resignation		6/30/2021
Waddell, Mary Ellen	Instructor	retirement		8/31/2021
Watkins, William	Guidance Counselor	resignation		6/30/2021
Ziegler, Richard	Teacher's Aide	resignation		6/30/2021
Arnold, Alicia	Examiner	HSE Testing Center	\$29 per/hr	SY 2021-22
Roach, Lisa	Examiner	HSE Testing Center	\$29 per/hr	SY 2021-22
Tack, Gina	Examiner	HSE Testing Center	\$29 per/hr	SY 2021-22
Valletto, Deborah	Examiner	HSE Testing Center	\$29 per/hr	SY 2021-22
Jurusz, Susan	Chief Examiner	HSE Testing Center	n/a	SY 2021-22
Klepadlo, Jaclyn	Instructor	Eve/Com Education Voc Cert	\$29 per/hr	SY 2021-22
Pickens, Sandra	Instructor	Eve/Com Education Voc Cert	\$29 per/hr	SY 2021-22
McLaughlin, Julia	Nurse	Eve/Com Education Voc	\$22 per/hr	SY 2021-22
Wills, Alison	Nurse	Eve/Com Education Voc	\$22 per/hr	SY 2021-22
Aftanis, Robert	Tutoring	Adult Post Secondary Perkins	\$29 per/hr	SY 2021-22
Dunning, Rosellen	Tutoring	Adult Post Secondary Perkins	\$29 per/hr	SY 2021-22
Edelman, Kelly	Tutoring	Adult Post Secondary Perkins	\$29 per/hr	SY 2021-22
Holland, Jackie	Tutoring	Adult Post Secondary Perkins	\$29 per/hr	SY 2021-22
Juzaitis, Barbara	Tutoring	Adult Post Secondary Perkins	\$29 per/hr	SY 2021-22
Klepadlo, Jaclyn	Tutoring	Adult Post Secondary Perkins	\$29 per/hr	SY 2021-22
Wise, Tonya	Tutoring	Adult Post Secondary Perkins	\$29 per/hr	SY 2021-22
Zilinek, Ann	Tutoring	Adult Post Secondary Perkins	\$29 per/hr	SY 2021-22
Dunning, Adam	Instructor	Eve/Com Ed Summertime Adventures For Kids	\$29 per/hr	SY 2021-22
Dunning, Rosellen	Instructor	Eve/Com Ed Summertime Adventures for Kids	\$29 per/hr	SY 2021-22

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Jones, Christopher	Instructor	Eve/Com Ed Summertime Adventures or Kids	\$29 per/hr	SY 2021-22
Niemira, Jonathan	Instructor	Eve/Com Ed Summertime Adventures for Kids	\$29 per/hr	SY 2021-22
Palombo, Michael	Instructor	Eve/Com Ed Summertime Adventures for Kids	\$29 per/hr	SY 2021-22
Wade, Warren	Instructor	Eve/Com Ed Summertime Adventures for Kids	\$29 per/hr	SY 2021-22
Weiss, Charles	Instructor	Eve/Com Ed Summertime Adventures for Kids	\$29 per/hr	SY 2021-22
Wenker, Micah	Instructor	Eve/Com Ed Summertime Adventures for Kids	\$29 per/hr	SY 2021-22
Lamken, Nancy	Teacher (part-time)	ABE/HSE/ESL/Civics/ Perkins PS/ Dollar General	\$32 per/hr	SY 2021-22
Rutherford, Sarah	Teacher (part-time)	ABE/HSE/ESL/Civics/ Perkins PS/ Dollar General	\$32 per/hr	SY 2021-22
Sangillo, Robert	Teacher (part-time)	ABE/HSE/ESL/Civics/ Perkins PS/ Dollar General	\$32 per/hr	SY 2021-22
Embs, Nancy	Teacher (part-time)	ABE/HSE/ESL/Civics/ Perkins PS/ Dollar General	\$32 per/hr	SY 2021-22
Waddell, Mary Ellen	Teacher (part-time)	ABE/HSE/ESL/Civics/ Perkins PS/ Dollar General	\$32 per/hr	7/1/2021- 8/31/2021
Crowley, Nora	Teacher (part-time)	ABE/HSE/ESL/Civics/ Perkins PS/ Dollar General	\$32 per/hr	SY 2021-22
Carusi-McCoy, Coleen	Teacher (part-time)	ABE/HSE/ESL/Civics/ Perkins PS/ Dollar General	\$32 per/hr	SY 2021-22
Pickens, Sandra	Teacher (part-time)	ABE/HSE/ESL/Civics/ Perkins PS/ Dollar General	\$32 per/hr	SY 2021-22
Currie, Susan	Teacher (part-time)	ABE/HSE/ESL/Civics/ Perkins PS/ Dollar General	\$32 per/hr	SY 2021-22
Wade, Warren	Teacher (part-time)	ABE/HSE/ESL/Civics/ Perkins PS/ Dollar General	\$32 per/hr	SY 2021-22

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Billig, David	Teacher (part-time)	ABE/HSE/ESL/Civics/ Perkins PS/ Dollar General	\$32 per/hr	SY 2021-22
Satterfield, Elizabeth	Substitute Teacher (part-time)	ABE/HSE/ESL/Civics/ Perkins PS/ Dollar General	\$32 per/hr	SY 2021-22
Satterfield, Elizabeth	Laces Input Coordinator	ABE/HSE/ESL/Civics/ Perkins PS/ Dollar General	\$5,000.00	SY 2021-22
Picketts, Samuel	Bridging Mentor	grant/local	\$29 per/hr	Summer 2021
Palombo, Michael	Bridging Mentor	grant/local	\$29 per/hr	Summer 2021
Weiss, Charles	Bridging Mentor	grant/local	\$29 per/hr	Summer 2021
Tack, Gina	Bridging Mentor	grant/local	\$29 per/hr	Summer 2021
Leszczynski, Edward	Bridging Mentor	grant/local	\$29 per/hr	Summer 2021
Smith, Karen	Bridging Mentor	grant/local	\$29 per/hr	Summer 2021
Vilimas, Jason	Bridging Mentor	grant/local	\$29 per/hr	Summer 2021
Tarr, Lane	On Call Custodian/ Summer Painter	district facilities	\$16.50 per/hr	7/1/2021- 8/30/2021
Basile, Frank	Instructor Behind the Wheel		\$25 per/hr	SY 2021-22
Ridgway, Robert	Instructor Behind the Wheel		\$25 per/hr	SY 2021-22
Andrewson, Joshua	Greenhouse Supervisor	not to exceed 115 hrs	\$25 per/hr	SY 2021-22
Reca, Ryan	Aquaculture Supervisor	not to exceed 115 hrs	\$25 per/hr	SY 2021-22
Toft, Hanna	Animal Management Supervisor	not to exceed 115 hrs	\$25 per/hr	SY 2021-22
Combs, Chelsey	School Psychologist	summer employment IEP planning	per diem	15 days
Egnor, Andrew	Guidance Counselor	summer employment: student scheduling, preparation	per diem	15 days
Tarr, Lane	Secretary	summer employment: new student registrations	per diem	10 days
Frost, Charlotte <u>Withdrew Application</u>	School Nurse	summer employment: student preparation	per diem	5 days

Sheets, Valerie	Guidance Counselor	summer employment: student scheduling, preparation	per diem	20 days
Jones, Christopher	Teacher (Communication Arts Technology)	summer employment transfer VHS videotape footage to digital; update Channel 9 TV feed for Comcast Cable through Teitelman School	per diem	10 days
Wallace, Brittany	Learning Disabilities Teacher Consultant	summer employment: IEP planning	per diem	15 days
Fritz-Agostini, Jenifer	Media Specialist	summer employment: update electronic data, check-in new materials obsolete/outdated materials	per diem	5 days
Employee #887		FMLA	unpaid/paid	8/9/2021- 8/31/2021
Galardi, Linda	Teacher (Spanish)	increment change from: to:	Step 5BA \$59,122.00 Step 5MA \$61,122.00	9/1/2021

6. COMMUNICATION

a. Correspondence from:

Dr. Nancy M. Hudanich, Superintendent

Synopsis:

5/28 Giving thanks for everyone's support and partnership during the most challenging years in our history.

6/2 COVID-19 Update

6/4 Request for pandemic team members questions/comments/edits on Safe Return Plan

6/7 Request for school community's public comments on the Safe Return Plan

6/9 Masking/excessive heat

b. Correspondence from:

Crystal Hines, Teacher's Aide

Synopsis:

Notice of resignation effective June 30, 2021.

c. Correspondence from:

Christine Dennison, Custodial Worker

Synopsis:

Notice of resignation effective June 18, 2021.

- d. Correspondence from:
Richard Ziegler, Teacher's Aide
Synopsis:
Notice of resignation effective June 30, 2021.

- e. Correspondence from:
William Watkins, Guidance Counselor
Synopsis:
Notice of resignation effective June 30, 2021.

- f. Correspondence from:
Mary Ellen Waddell
Synopsis:
Notice of retirement effective August 31, 2021.

- g. Correspondence from:
Eben Laurenzi
Synopsis:
Notice of resignation effective June 30, 2021