

BOARD OF EDUCATION  
Cape May County Special Services School District and  
Cape May County Technical School District

MINUTES

**September 22, 2020**  
**3:30 P.M.**

The following board members were present (in person or remotely) at the board meeting: Mr. Alan Gould, Board President, Mrs. Jane Elwell, Board Vice-President, Mr. Robert Boyd, Board Member, Ms. Nancy Ramundo, Board Member, Dr. Judith DeStefano, Board Member.

Not present. Mr. Christopher Kobik, Board Member, Mr. Kenneth Merson, Board Member.

In addition, present at the meeting (in person or remotely) were Dr. Nancy Hudanich, Superintendent, Ms. Jamie Moscony, Assistant Superintendent, Ms. Paula Smith, Business Administrator/Board Secretary, Ms. Kathleen Allen, Business Administrator/Board Secretary, Amy L. Houck-Elco, Esquire and other administrators and members of the public.

Board President Alan Gould welcomed everyone to the meeting and thanked all for participating.

**PLEDGE OF ALLEGIANCE**

Board President Alan Gould led the group in the pledge of allegiance.

Board President Alan Gould read the following statement:

Pursuant to N.J.S.A. 10:4-10, adequate notification of this meeting has been properly posted in The Cape May County Herald, The Press of Atlantic City and the County Freeholder's office on August 22, 2020 as prescribed by Chapter 231, laws of 1975.

The September 22, 2020 Board of Education Meeting was a hybrid meeting (in person and virtual) due to the COVID-19 outbreak and in accordance with current guidelines. Details were posted on both District's websites and both District's entrances with the following instruction:

Members of the public may use a telephone, computer, or smart device to listen to the board meeting, and to ask questions at the appropriate time. Prior to connecting,

please be sure that you know how to mute your microphone. An open microphone causes feedback and echoes, and will disrupt the meeting. **Anyone that is not muted will be dropped from the call.** When the comment period opens, please be sure that no one else is speaking, un-mute your phone and state your name.

**Connection information:**

Members of the public may participate in our virtual board meeting by visiting the district website ([www.CapeMayTech.com](http://www.CapeMayTech.com) or [www.CMCSpecialServices.org](http://www.CMCSpecialServices.org) ) and clicking on the connection links.

**APPROVAL OF MINUTES OF PREVIOUS MEETINGS**

On the motion of Ms. Ramundo, seconded by Mr. Boyd, the following minutes were approved by roll call vote.

August 25, 2020 Meeting Minutes

Voting Yes: Gould, Boyd, Ramundo, DeStefano

Voting No: None

Abstained: Elwell

Motion Carries.

On the motion of Ms. Ramundo, seconded by Mr. Boyd, the resolution to make public release of the following Executive Session minutes with portions redacted were approved by roll call vote:

May 1, 2020

June 23, 2020

July 20, 2020 HIB Appeal

July 28, 2020

Voting Yes: Gould, Boyd, Ramundo, DeStefano

Voting No: None

Abstained: Elwell

Motion Carries.

**DISTRICT ACTION ITEMS – CAPE MAY COUNTY SPECIAL SERVICES SCHOOL DISTRICT**

Ms. Moscony presented the Assistant Superintendent Administrative District Report to the Board. She reported on our successful soft-opening, bringing the students in on alternate dates in preparation for full-time in person September 28<sup>th</sup>. She also reported that we had 15 graduates who successfully completed all their IEP requirements. On the motion of Mrs. Elwell, seconded by Ms. Ramundo, the attached Assistant Superintendent Administrative District Report (Item 1 / a-i) was approved by roll call vote.

Voting Yes: Gould, Elwell, Boyd, Ramundo, DeStefano (recused herself from any matter she is conflicted on as Executive County Superintendent).

Voting No: None  
Abstained: None  
Motion Carries.

On the motion of Ms. Ramundo, seconded by Mrs. Elwell, the attached item for Revenue & Expense (Item 2 / a-h plus addendum) was approved by roll call vote.

Voting Yes: Gould, Elwell, Boyd, Ramundo, DeStefano (recused herself from any matter she is conflicted on as Executive County Superintendent).

Voting No: None  
Abstained: None  
Motion Carries.

On the motion of Mr. Boyd, seconded by Ms. Ramundo, the attached item for Curriculum (Item 3 / a-i – plus addendum) was approved by roll call vote.

Voting Yes: Gould, Elwell, Boyd, Ramundo, DeStefano (recused herself from any matter she is conflicted on as Executive County Superintendent).

Voting No: None  
Abstained: None  
Motion Carries.

On the motion of Mr. Boyd, seconded by Ms. Ramundo, the attached item for Legislation and Policy (item 4 / a) was approved by roll call vote.

Voting Yes: Gould, Elwell, Boyd, Ramundo, DeStefano (recused herself from any matter she is conflicted on as Executive County Superintendent).

Voting No: None  
Abstained: None  
Motion Carries.

On the motion of Ms. Ramundo, seconded by Mrs. Elwell, the attached item for Personnel (Item 5 / a-c plus addendum) was approved by roll call vote.

Voting Yes: Gould, Elwell, Boyd, Ramundo, DeStefano (recused herself from any matter she is conflicted on as Executive County Superintendent).

Voting No: None  
Abstained: None  
Motion Carries.

### **DISTRICT COMMUNICATION**

Ms. Moscony noted the communications that were included in the district report.

## **BOARD CORRESPONDENCE**

None.

## **DISTRICT ACTION ITEMS – CAPE MAY COUNTY TECHNICAL SCHOOL DISTRICT**

Dr. Hudanich presented the Superintendent Administrative District Report to the board. On the motion of Mr. Boyd, seconded by Mrs. Elwell, the attached Superintendent Administrative District Report (Item 1, a-f) was approved by roll call vote.

Voting Yes: Gould, Elwell, Boyd, Ramundo, DeStefano (recused herself from any matter she is conflicted on as Executive County Superintendent).

Voting No: None

Abstained: None

Motion Carries.

On the motion of Ms. Ramundo, seconded by Mrs. Elwell, the attached item for Revenue & Expense (Item 2 / a-j) was approved by roll call vote.

Voting Yes: Gould, Elwell, Boyd, Ramundo, Dr. DeStefano (recused herself from any matter she is conflicted on as Executive County Superintendent).

Voting No: None

Recused: None

Motion Carries.

On the motion of Ms. Ramundo, seconded by Mrs. Elwell, the attached item for Curriculum (Item 3 / a-i plus addendum) was approved by roll call vote.

Voting Yes: Gould, Elwell, Boyd, Ramundo, DeStefano (recused herself from any matter she is conflicted on as Executive County Superintendent).

Voting No: None

Abstained: None

Motion Carries.

Dr. Hudanich reported the following statistics with regard to Pathways to Graduation:

### **Math -**

89 passed NJSLA

43 passed via substitute competency test

8 alternate assessments as specified in IEP

English / Language Arts -

74 passed NJSLA  
61 passed via substitute competency test  
5 alternate assessments as specified in IEP

There were no questions.

On the motion of Mrs. Elwell, seconded by Ms. Ramundo, the attached item for Legislation & Policy (Item 4 / a–d plus addendum) was approved by roll call vote.

Voting Yes: Gould, Elwell, Boyd, Ramundo, DeStefano (recused herself from any matter she is conflicted on as Executive County Superintendent).  
Voting No: None  
Abstained: None  
Motion Carries.

On the motion of Ms. Ramundo, seconded by Mrs. Elwell, the attached item for Personnel (Item 5 / a plus addendum) was approved by roll call vote.

Voting Yes: Gould, Elwell, Boyd, Ramundo, DeStefano (recused herself from any matter she is conflicted on as Executive County Superintendent).  
Voting No: None  
Abstained: None  
Motion Carries.

**DISTRICT COMMUNICATION**

Dr. Hudanich noted the communications that were included in the district report, including the re-approval of the Carpentry Program.

**BOARD CORRESPONDENCE**

None.

**BOARD MEMBER COMMENTS AND DISCUSSION ITEMS**

None.

**PUBLIC INPUT**

Dr. Hudanich reported that the Cape May County Special Services School and Ocean Academy received a 73 out of 78 and the Cape May County Technical School District received a 73 out of 78 on the Harassment, Intimidation and Bullying (HIB) Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act, SY 2019-2020.

Dr. Hudanich commented that the grades reflect how seriously both districts take the HIB Self-Assessment and asked if there were any public comments. There were none.

Board President Alan Gould read the following statement:

This meeting will now be open to public comments. If your questions pertain to litigation, student or personnel items please see the Superintendent after the meeting as the board does not discuss these matters in public. Depending on the nature and complexity of your questions, the board secretary may ask for your contact information so that someone can get back to you with a response. Pursuant to policy 9322, public comment will be five minutes per person and limited in time to a total of 30 minutes for all public comments.

Kimberly Moore – SYBS Secretary questioned her termination which was on the addendum. It was clarified that if the funding for the SYBS program was restored the position would be restored as well.

### **EXECUTIVE SESSION**

On the motion of Mrs. Elwell, seconded by Dr. DeStefano, the Board approved the following Resolution to Adjourn the Public Meeting and enter into Executive Session pursuant to the New Jersey Public Meeting Act at 4:02 p.m. to discuss:

Attorney-Client Privilege -

HIB -

Dr. DeStefano left the meeting after attorney-client privilege in the executive session.

Minutes of this executive session will be made available to the public at a time when the disclosure of such minutes will not conflict with the lawful purpose for which such discussion is held in executive session. (At this time, it is not possible to estimate when the minutes of this Executive Session may be disclosed to the public consistent with the lawful purpose for which such disclosure is held; however, the Board shall review the minutes of this Executive Session no later than (90) days from this date in order to determine which such minutes may be released to the public at that time.) Upon conclusion of the executive session, it is anticipated that the Board will take action at that time in connection with the matters discussed in executive session.

### **RETURN TO OPEN SESSION**

On the motion of Ms. Ramundo, seconded by Mrs. Elwell for the Cape May County Special Services School District, the Board affirmed the action taken by the Superintendent for Harassment, Intimidation, and Bullying (HIB) investigation(s) for the period of July 24, 2020 through August 20, 2020 (0 HIB investigation) and

acknowledged investigation(s) that occurred between the period of August 21, 2020 through September 17, 2020 (0 HIB investigation).

And for the Cape May County Technical School District, the Board affirmed the action taken by the Superintendent for Harassment, Intimidation, and Bullying (HIB) investigation(s) for the period July 24, 2020 through August 20, 2020 (0 HIB investigations) and acknowledged investigation(s) that occurred between the period of August 21, 2020 through September 17, 2020 (1 HIB investigation) by roll call vote.

Voting Yes: Gould, Elwell, Boyd, Ramundo

Voting No: None

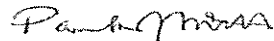
Abstained: None

Motion Carries.

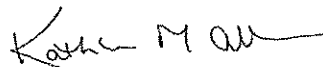
### **ADJOURN**

On the motion of Mrs. Elwell, seconded by Ms. Ramundo, the meeting was adjourned at 4:19 p.m.

Respectfully submitted,



Paula J. Smith,  
Board Secretary



Kathleen Allen  
Board Secretary

**II. DISTRICT ACTION ITEMS**

**A. CAPE MAY COUNTY SPECIAL SERVICES SCHOOL DISTRICT**

**1. ASST. SUPERINTENDENT’S ADMINISTRATIVE DISTRICT REPORT**

**Be it resolved the Board of Education approves/accepts:**

- a. Principal’s Report, Annamarie Haas  
(1) Suspensions: None this cycle
- b. Related Services Report, Jonathan Price, Director of Related Services
- c. Facilities Report, Charles Yahara, Director of Environmental Services, Aramark  
(1) Use of Facilities Requests
- d. Technology Report, Michael McCourt, Technology Specialist
- e. Transportation Report, Sharen Dever, Transportation Coordinator
- f. Enrollment Report
- g. Worker’s Compensation Report: None this cycle
- h. Team Meeting Agendas
- i. ¿Que Pasa?: None this cycle
- j. Donations under \$500: None this cycle

**2. REVENUE & EXPENSE**

**Be it resolved the Board of Education approves/accepts:**

- a. Board Secretary/Board of Education Monthly Certification
- b. Financial reports and balance sheets July 2020, Board Secretary Report and Treasurers Report
- c. Bills as presented
- d. Budget Summaries, Enterprise and Student Activity Funds, July 2020
- e. Transfers: None this cycle
- f. Bids/Contracts/Reports/Agreements/Jointures/Quotes/Transportation Routes:

| <b>Name</b>                                     | <b>Purpose</b>   | <b>Amount</b>  | <b>Date/Years</b> |
|---|--|----------------|-------------------|
| Interlocal Agreement                            | Itinerant Case Management  | \$480 per diem | SY 2020-2021      |
| Interlocal Agreement                            | Agreement between CMCS SSD and CMC Technical High School for 2 Shared Services Teachers (Automotive & Carpentry) for 1 period per day each | \$10,800       | SY 2020-2021      |
| Preferred Home Health Care and Nursing Services | Staffing Agreement   | As per exhibit | SY 2020-2021      |



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| <b>Name</b>   | <b>Purpose</b>   | <b>Amount</b>                    | <b>Date/Years</b>        |
|---|--|----------------------------------|--------------------------|
| Stockton University,<br>pending receipt of<br>agreement         | Affiliation Agreement  | N/A                              | SY 2020-2021             |
| BAYADA Home<br>Health Care                                      | Staffing Agreement   | As per exhibit                   | SY 2020-2021             |
| Delta-T Group, Inc.,<br>pending receipt of<br>agreement         | Staffing Agreement   | As per exhibit                   | SY 2020-2021             |
| Elaine Pham, pending<br>paperwork completion                    | Professional Service Contract:<br>Itinerant Educational Interpreter                            | \$65 per hour                    | 9/23/2020 -<br>6/30/2021 |
| Pam Hawxhurst,<br>pending paperwork<br>completion               | Professional Service Contract:<br>Itinerant Occupational Therapist                             | \$75 per hour;<br>\$250 per eval | 9/23/2020 -<br>6/30/2021 |
| Kaylin Morrissey-<br>Bridgeman, pending<br>paperwork completion | Professional Services Contract:<br>Itinerant Social Worker                                     | \$75 per hour;<br>\$250 per eval | 9/23/2020 -<br>6/30/2021 |
| Jamie Bello, pending<br>paperwork completion                    | Professional Services Contract:<br>Itinerant Speech Therapist                                  | \$75 per hour;<br>\$250 per eval | 9/23/2020 -<br>6/30/2021 |
| LCMR BOE  | Transportation Jointure Route V36<br>on behalf of West Cape May BOE                            | \$13,500                         | SY 2020-2021             |
| James Transportation  | To/From Transportation Quote<br>#Q21-11 until bid threshold is met,<br>then will go out to bid | \$19,454                         | SY 2020-2021             |
| Memorandum of<br>Agreement                                      | Memorandum of Agreement<br>Between Education and Law<br>Enforcement Officials                  | N/A                              | SY 2020-2021             |

g. Professional Improvement Experience and Travel Expenses:

| <b>Name</b>    | <b>Event</b>                  | <b>Location</b> | <b>Cost</b> | <b>Date(s)</b> |
|----------------|-------------------------------|-----------------|-------------|----------------|
| Thomas Kresz   | CPI Refresher/Recertification | Online Course   | \$1,090     | 10/20/2020     |
| Joshua Johnson | CPI Refresher/Recertification | Online Course   | \$1,090     | 10/20/2020     |

h. Grants/Donations:

- (1) Cape May County Traumatic Loss Coalition (TLC) Grant, for 12 months, hosted by Stockton University SRI & ETTC on behalf of Rutgers University Behavioral Health Care

**3. CURRICULUM**

**Be it resolved the Board of Education approves/accepts:**

- a. Field Trips as listed: None this cycle
- b. Presenters/Interns/Programs/Support Groups:

| Name   | Purpose   | Amount | Date/Years            |
|--|---|--------|-----------------------|
| Julie Fairfield, pending receipt of Affiliation Agreement and Parent Permissions | Capstone Research Project through Stockton University | N/A    | 9/23/2020 - 5/30/2021 |

- c. Community Based Instruction/Structured Learning Experience Program Sites 2020-2021
- d. Boscov's "Friends Helping Friends" fundraiser, October 14th & 15th, 2020, school to receive 5% of each sale (Valerie Reif)
- e. Statement of Assurance Regarding the Use of Paraprofessional Staff for SY 2020-2021
- f. Revised District Calendar for SY 2020-2021
- g. NJ DOE School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act, 7/1/2019 - 6/30/2021, for Ocean Academy and Cape May County High School
- h. School Safety and Security Plan Annual Review and Statement of Assurance for SY 2020-2021
- i. School Security Drill Statement of Assurance for SY 2019-2020

**4. LEGISLATION & POLICY/REGULATION**

**Be it resolved the Board of Education approves/accepts upon the second reading:**

- a. New Policy #1648.02 Remote Learning Options for Families

**5. PERSONNEL**

**Be it resolved the Board of Education approves/accepts:**

- a. Superintendent's recommendation to appoint the following staff members pending criminal history background investigation and completion of required paperwork. Requests for emergent hiring will be made where appropriate.

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| Name              | Position                            | Description of Funding Program | Step Amount Longevity  | Effective Date(s)     |
|-------------------|-------------------------------------|--------------------------------|--|-----------------------|
| Lauren Gallagher  | Teacher School Aide                 | General                        | Up to 30 minutes per day at \$22 per/hr for Home Bus Support | Dates TBD             |
| Camryn Fashaw     | Substitute 1:1 Aide 1:1 Aide        | Itinerant                      | \$13 per hour  | SY 2020-2021          |
| Morgan Bonino     | Substitute 1:1 Aide 1:1 Aide        | Itinerant                      | \$13 per hour  | SY 2020-2021          |
| Rosie Brown       | Substitute 1:1 Aide 1:1 Aide        | Itinerant                      | \$13 per hour  | SY 2020-2021          |
| Denise Liguori    | Substitute 1:1 Aide 1:1 Aide        | Itinerant                      | \$13 per hour  | SY 2020-2021          |
| Damyon Bencivengo | Substitute 1:1 Aide 1:1 Aide        | Itinerant                      | \$13 per hour  | SY 2020-2021          |
| Jennifer Payne    | Substitute Licensed Practical Nurse | General                        | \$28 per hour  | 9/23/2020 - 6/30/2020 |
| Alexandra Prince  | Speech Language Specialist          | Resignation                    |  | Effective 11/13/2020  |

- b. Professional Development Trainings: None this cycle
- c. Leaves of Absence:

| Employee # | Sick Days                 | Personnel Days | Vacation Days | Unpaid Days | Type of Leave      | Date(s)                            |
|------------|---------------------------|----------------|---------------|-------------|--------------------|------------------------------------|
| 6136       | 12                        | 0              | 0             | Revised 18  | FMLA / NJFLA       | 9/1/2020 - 10/16/2020              |
| 6165       | Revised 11                | 0              | 0             | 0           | FMLA               | 9/1/2020 - 9/18/2020               |
| 6515       | Revised EP SL 10 EF ML 50 | 0              | 0             | 0           | FFCRA: EP SL/EF ML | Intermittent 9/1/2020 - 12/4/2020  |
| 5282       | EP SL 6                   | 0              | 0             | 0           | FFCRA: EP SL       | Intermittent 9/9/2020 - 10/14/2020 |

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| Employee # | Sick Days                      | Personnel Days | Vacation Days | Unpaid Days   | Type of Leave               | Date(s)  |
|------------|--------------------------------|----------------|---------------|---------------|-----------------------------|--|
| 6322       | Revised<br>EPSL 10<br>EFML 41  | 0              | 0             | 0             | FFCRA:<br>EPSL/EFML         | Intermittent<br>9/1/2020 -<br>12/23/2020             |
| 6553       | EPSL 10<br>12                  | 0              | 0             | Revised<br>27 | FFCRA:<br>EPSL<br>BOE Leave | 9/1/2020 -<br>11/17/2020                             |
| 5981       | Revised<br>EPSL 10<br>EFML 15  | 0              | 0             | 0             | FFCRA:<br>EPSL/EFML         | Revised<br>9/8/2020 -<br>10/13/2020                  |
| 6473       | Revised<br>EPSL 10<br>EFML 25  | 0              | 0             | 0             | FFCRA:<br>EPSL/EFML         | 9/1/2020 -<br>10/23/2020                             |
| 6311       | Revised:<br>EPSL 10<br>EFML 35 | 0              | 0             | 0             | FFCRA:<br>EPSL/EFML         | Intermittent<br>9/8/2020 -<br>12/23/2020             |
| 5766       | EPSL 10<br>EFML 21             | 0              | 0             | 0             | FFCRA:<br>EPSL/EFML         | Intermittent<br>9/1/2020 -<br>12/18/2020             |
| 6516       | EPSL 10<br>EFML 50             | 0              | 0             | 0             | FFCRA:<br>EPSL/EFML         | Revised<br>9/1/2020 -<br>12/4/2020                   |
| 6252       | Revised<br>8 days              | 0              | 0             | 0             | BOE Leave                   | 9/1/2020 -<br>9/14/2020                              |
| 6252       | EPSL 10                        | 0              | 0             | 0             | FFCRA:<br>EPSL/EFML         | Intermittent<br>9/16/2020 -<br>10/15/2020            |
| 6318       | Revised<br>EPSL 10<br>EFML 3   | 0              | 0             | 0             | FFCRA:<br>EPSL/EFML         | Revised<br>Intermittent<br>9/10/2020 -<br>12/17/2020 |
| 6524       | EPSL 10<br>EFML 35             | 0              | 0             | 0             | FFCRA:<br>EPSL/EFML         | Intermittent<br>9/8/2020 -<br>12/23/2020             |

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| Employee # | Sick Days                     | Personnel Days | Vacation Days | Unpaid Days | Type of Leave               | Date(s)                                   |
|------------|-------------------------------|----------------|---------------|-------------|-----------------------------|---|
| 6180       | EPSL 10<br>EFML 32            | 0              | 0             | 0           | FFCRA:<br>EPSL/EFML         | Intermittent<br>9/9/2020 -<br>12/23/2020  |
| 6522       | Revised<br>EPSL 10<br>EFML 39 | 0              | 0             | 0           | FFCRA:<br>EPSL/EFML         | Intermittent<br>9/1/2020 -<br>12/23/2020  |
| 6340       | EPSL 10<br>EFML 3             | 0              | 0             | 0           | FFCRA:<br>EPSL/EFML         | Intermittent<br>9/11/2020 -<br>12/18/2020 |
| 6548       | EPSL 10<br>EFML 50            | 0              | 0             | 0           | FFCRA:<br>EPSL/EFML         | 9/8/2020 -<br>12/8/2020                   |
| 6500       | EPSL 10<br>9                  | 0              | 0             | 0           | FFCRA:<br>EPSL<br>BOE Leave | 9/1/2020 -<br>9/30/2020                   |
| 4220       | EPSL 1                        | 0              | 0             | 0           | FFCRA:<br>EPSL              | 9/11/2020                                 |
| 6532       | EPSL 2                        | 0              | 0             | 0           | FFCRA:<br>EPSL              | 9/9/2020 -<br>9/10/2020                   |
| 6441       | EPSL 2                        | 0              | 0             | 0           | FFCRA:<br>EPSL              | 9/10/2020 -<br>9/11/2020                  |
| 5080       | EPSL 10<br>EFML 28            | 0              | 0             | 0           | FFCRA:<br>EPSL/EFML         | Intermittent<br>9/17/2020 -<br>12/23/2020 |
| 6396       | Revised<br>EFML 37            | 0              | 0             | 0           | FFCRA:<br>EFML              | 9/17/2020 -<br>11/12/2020                 |
| 6405       | EPSL 2                        | 0              | 0             | 0           | FFCRA:<br>EPSL              | 9/9/2020 -<br>9/10/2020                   |
| 5887       | Revised<br>EFML 5             | 0              | 0             | 0           | FFCRA:<br>EFML              | 11/24/2020 -<br>12/22/2020                |
| 5028       | Revised<br>64                 | 0              | 0             | 0           | BOE Leave                   | 9/17/2020 -<br>1/1/2021                   |
| 5417       | EPSL 10<br>6                  | 0              | 0             | 0           | FFCRA:<br>EPSL/BOE          | 9/18/2020 -<br>10/9/2020                  |

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| Employee # | Sick Days  | Personnel Days | Vacation Days | Unpaid Days | Type of Leave       | Date(s)                   |
|------------|--|----------------|---------------|-------------|---------------------|---------------------------|
| 6547       | EPSL 2   | 0              | 0             | 0           | FFCRA:<br>EPSL      | 9/18/2020 &<br>9/25/2020  |
| 6472       | EPSL 10<br>EFML 6  | 0              | 0             | 0           | FFCRA:<br>EPSL/EFML | 10/1/2020 –<br>10/23/2020 |
| 6526       | Rescind request for Families First Coronavirus Response Act (FFCRA):<br>Emergency Paid Sick Leave (EPSL) and Emergency Family and Medical Leave (EFML) |                |               |             |                     |                           |
| 4881       | Rescind request for Families First Coronavirus Response Act (FFCRA):<br>Emergency Paid Sick Leave (EPSL) and Emergency Family and Medical Leave (EFML) |                |               |             |                     |                           |
| 6262       | Rescind request for Families First Coronavirus Response Act (FFCRA):<br>Emergency Paid Sick Leave (EPSL) and Emergency Family and Medical Leave (EFML) |                |               |             |                     |                           |
| 6014       | Rescind request for Families First Coronavirus Response Act (FFCRA):<br>Emergency Paid Sick Leave (EPSL) and Emergency Family and Medical Leave (EFML) |                |               |             |                     |                           |

**6. COMMUNICATION**

- a. Jamie P. Moscony, Assistant Superintendent, Back to School Staff Letter
- b. Alexandra Prince, Speech-Language Specialist: Resignation Letter, effective 11/13/2020
- c. Updated CMCSSTD 2020-2021 Reopening Plan

1. SUPERINTENDENT'S ADMINISTRATIVE DISTRICT REPORT (Exhibit II-TS.1)

- a. Facilities
- b. Guidance & Special Education
- c. High School
- d. Curriculum & Instruction
- e. Adult & Community Education
- f. Superintendent

2. REVENUE & EXPENSE(Exhibit II-TS.2)

- a. Board secretary's monthly certification of budgetary line item status;
- b. Financial report A-148 and A-149 July 2020, board secretary report and treasurers report;
- c. Board of education's monthly certification of budgetary major account/fund status;
- d. Bills as presented;
- e. Budget summaries, July 2020;
- f. Transfers;
- g. Bids, contracts, reports, agreements:

| <u>Name</u>  | <u>Purpose</u>   | <u>Cost</u>   | <u>Date/Year(s)</u> |
|--|--|---|---------------------|
| Resolution Urging Continued State Funding of the School Based Youth Services Program (SBYSP)   | continued state funding of SBYSP   |   | SY 2020-21          |
| Report Evaluation & Recommendation of an Award for the Facilities Management Services Contract | facilities management services   |   | 10/1/2020-6/30/2025 |
| Resolution for Aramark Management Services, LP   | facilities management services<br>*base price includes CMMS, grant, custodial supplies and disposables | *\$14,680.75 per month<br>Years 2, 3, 4 and 5<br>renewal based on CPI | 10/1/2020-6/30/2021 |
| Pay to Play Resolution for Environmental Safety Management Corp.                               | air quality, mold testing & industrial hygiene services & consulting                                   | \$18,650.   | SY 2020-21          |
| Interlocal Agreement with Cape May County Special Services School District (SSSD)              | To provide SSSD with 2 teachers, each teaching one period per/day                                      | \$10,800.   | SY 2020-21          |

h. Grants/donations/scholarships for applying/accepting:

| Name of Grant                          | Apply/Accept | Amount    | Date                 |
|--|--------------|-----------|----------------------|
| Digital Divide                         | accept       | \$53,072. | 7/16/2020-10/31/2020 |
| Small, Rural School Achievement (SRSA) | accept       | \$22,762. | 7/1/2020-9/30/2021   |

i. Recommend approval for the following item to be disposed, scrapped or sold:

| Name of Item                          | Value of Item | Reason         |
|---------------------------------------|---------------|----------------|
| tag #1003928 (return portion of desk) | n/a           | old & obsolete |

j. Workshops/Conferences (exceeding \$150):

| Name                  | Event          | Cost   | Date          |
|-----------------------|----------------|--------|---------------|
| Dr. Nancy M. Hudanich | NJSBA Workshop | \$199. | 10/20-22/2020 |
| Paula J. Smith        | NJSBA Workshop | \$199. | 10/20-22-2020 |

3. CURRICULUM (Exhibit II-TS.3)

- a. Job Cards, July 2020
- b. District Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act, SY 2019-20
- c. Revised calendars, SY 2020-21:
  - High School
  - Post-Secondary Welding
- d. Curriculum & Education Technology Committee, SY 2020-21:
  - Nancy Wheeler Driscoll, Edward Leszczynski, John Longinetti, Sandra Pickens, Tracey Skiles, Julie Stratton, Debbie Valletto, Micah Wenker
- e. School Safety & Climate Committee, SY 2020-21:
  - Administration: Dr. Nancy M. Hudanich, Steve Vitiello, John Longinetti
  - ABC/ABS: Chelsey Combs, Brittany Wallace
  - Teachers: Kirsten Miller, Jill Chin
  - Parent Representative: Gerry D'Antonio
  - Acenda Integrated Health: Noel Hiers
- f. Thomas Seymour, Mentor for Ryan Reza, SY 2020-21
- g. Adult High School/Senior Standing Programs, SY 2020-21
- h. Adult High School/Areas of Concentration, SY 2020-21
- i. Report Graduates and Pathways to District Boards of Education.
  - Graduation by Pathway Profile: Math
  - Graduation by Pathway Profile: English Language

4. LEGISLATION & POLICY (Exhibit II-TS.4)

- a. Recommend the following policy for second reading and approval:
  - 2260.2 Remote Learning Options for Families
- b. Recommend the following policy for first reading:
  - 4119.27/4219.27/6142/10 Code of Conduct Remote Teaching-Online Classroom Participation



- c. Uniform State Memorandum of Agreement Between Education and Law Enforcement Officials, SY 2020-21
- d. Memorandum of Understanding Live Streaming of Video Surveillance Between Cape May County Technical School District and Middle Township Police Department, SY 2020-21

5. PERSONNEL (Exhibit II-TS.5)

(All hiring are upon the recommendation of the Superintendent and contingent upon the result of criminal background investigation and request for emergent hiring will be made where appropriate):

a. The following personnel/positions/salaries:

| <u>Name</u>          | <u>Position</u>                         | <u>Description</u><br><u>Funding</u><br><u>Program</u> | <u>Step</u><br><u>Amount</u><br><u>Longevity</u> | <u>Effective</u><br><u>Date(s) or</u><br><u># of Days</u> |
|----------------------|---|--|--|---|
| Employee #691        |   | NJFLA/FMLA<br>Intermittent Leave                       | paid<br>unpaid                                   | intermittent<br>schedule<br>9/9/2020-tbd                  |
| Employee #924        |   | FFCRA  | emergency<br>paid sick<br>leave                  | 9/11/2020-<br>9/18/2020                                   |
| Juzaitis, Barbara    | Liaison to Department of Health         | Post-Secondary   | \$500.00   | 9/1/2020-<br>6/30/2021                                    |
| Seymour, Thomas      | Teacher Mentor for Ryan Reca            | Alternate route funded by mentored-payroll deductions  | \$1,000.00                                       | SY 2020-21  |
| Pickens, Sandra      | Tutoring Teacher                        | Adult Post-Secondary Perkins                           | \$29 per/hr                                      | SY 2020-21  |
| Klepadlo, Jaci       | Curriculum rewrite for Dental Assisting | for CODA standards Adult/Post-Secondary Perkins        | \$1,200.00                                       | SY 2020-21  |
| Bresan, Lawrence     | Lead Custodian                          | District Facilities                                    | \$1,250.00                                       | 9/1/2020-<br>6/30/2021                                    |
| Adams, Shane         | Substitute Teacher                      | High School  | \$90 per/day                                     | SY 2020-21  |
| Aspenburg, Sianai    | Substitute Teacher                      | High School  | \$90 per/day                                     | SY 2020-21  |
| Backes-Murphy, Margo | Substitute Teacher                      | High School  | \$90 per/day                                     | SY 2020-21  |
| Bauer, Joseph        | Substitute Teacher                      | High School  | \$90 per/day                                     | SY 2020-21  |
| Carter, Beatrice     | Substitute Teacher                      | High School  | \$90 per/day                                     | SY 2020-21  |
| Carter, Cleveland    | Substitute Teacher                      | High School  | \$90 per/day                                     | SY 2020-21  |
| DeStefano, Steve     | Substitute Teacher                      | High School  | \$90 per/day                                     | SY 2020-21  |
| Kelley, Linda        | Substitute Teacher                      | High School  | \$90 per/day                                     | SY 2020-21  |

Cape May County Technical School District  
 September 22, 2020  
 Meeting Minutes

|                    |   |   |                   |            |
|--------------------|---|---|-------------------|------------|
| Malloy, Martin     | Substitute Teacher                                  | High School   | \$90 per/day      | SY 2020-21 |
| McLaughlin, Julia  | Substitute Teacher                                  | High School   | \$90 per/day      | SY 2020-21 |
| Pendlebury, Kathy  | Substitute Teacher                                  | High School   | \$90 per/day      | SY 2020-21 |
| Jones, Christopher | Security Monitor                                    | District Security   | \$16.50<br>per/hr | SY 2020-21 |
| Weigly, Brian      | Security Monitor                                    | District Security   | \$16.50<br>per/hr | SY 2020-21 |
| Dunning, Adam      | Teacher of<br>Carpentry &<br>Property<br>Management | assigned additional<br>teaching period at<br>SSSD per interlocal<br>agreement | \$5,400.00        | SY 2020-21 |
| Sickerott, Chris   | Teacher of Small<br>Engine Technology               | assigned additional<br>teaching period at<br>SSSD per interlocal<br>agreement | \$5,400.00        | SY 2020-21 |
| Moore, Kimberly    | Secretary   | terminate contract<br>School Based Youth<br>Services Program                  |                   | 10/23/2020 |

6. COMMUNICATION (Exhibit II-TS.6)

a. Correspondence from:

Dr. Nancy M. Hudanich, Superintendent

Synopsis:

8/31 sent to parents & staff – Welcoming Tech School Community/Preparedness for SY 2020-21

9/11 sent to parents & staff – Notification that an individual in the school district has tested positive.

b. Correspondence from:

N.J. Dept. of Education, Office of Career Readiness

Synopsis:

The district's Carpentry/Carpenter program of study, CIP Code 460201 has been reviewed and reapproved, effective August 19, 2020.