

BOARD OF EDUCATION
Cape May County Special Services School District and
Cape May County Technical School District

MINUTES

September 24, 2019
3:34 P.M.

The following were present at the board meeting: Mr. Alan I. Gould, Board President, Mrs. Jane Elwell, Board Vice President, Mr. Robert L. Boyd, Board Member, Mr. Kenneth Merson, Board Member, Ms. Nancy Ramundo, Board Member, Mr. Christopher Kobik, Board Member.

Not present. Dr. Judith DeStefano, Board Member, Ms. Donna Groome, Chairperson, Cape May County Mental Health, Alcohol & Drug Abuse Board

Also present at the meeting were Dr. Nancy Hudanich, Superintendent, Ms. Jamie Moscony, Assistant Superintendent, Ms. Paula Smith, Business Administrator/Board Secretary, Ms. Kathleen Allen, Business Administrator/Board Secretary, Ms. Amy L. Houck-Elco, Esquire and teachers and administrators from both districts as well as members of the public.

PLEDGE OF ALLEGIANCE

President Alan I. Gould led the group in the pledge of allegiance to the flag.

NOTICE REQUIREMENT

President Alan I. Gould read the following statement:

Pursuant to N.J.S.A. 10:4-10, adequate notification of this meeting has been properly posted in The Press of Atlantic City and the County Freeholder's office on July 8, 2019, as prescribed by Chapter 231, laws of 1975.

APPROVAL OF MINUTES OF PREVIOUS MEETINGS

On the motion of Mr. Merson, seconded by Mrs. Elwell, the following minutes were approved by roll call vote:

August 27, 2019, Board Meeting
August 27, 2019, Executive Minutes

Voting Yes: Gould, Elwell, Boyd, Merson, Kobik, Ramundo

Voting No: None
Abstained: none
Motion Carries.

DISTRICT ACTION ITEMS – CAPE MAY COUNTY SPECIAL SERVICES SCHOOL DISTRICT

Ms. Moscony presented the Assistant Superintendent Administrative District Report to the Board. On the motion of Mr. Boyd, seconded by Mr. Kobik, the attached Assistant Superintendent Administrative District Report (Item 1, a-h) was approved by roll call vote.

Voting Yes: Gould, Elwell, Boyd, Merson, Kobik, Ramundo
Voting No: None
Abstained: None
Motion Carries.

On the motion of Mrs. Elwell, seconded by Mr. Boyd, the attached item for Revenue & Expense (Item 2 / a-j) was approved by roll call vote.

Voting Yes: Gould, Elwell, Boyd, Merson, Kobik, Ramundo
Voting No: None
Abstained: None
Motion Carries.

On the motion of Ms. Ramundo, seconded by Mr. Merson, the attached item for Curriculum (Item 3 / a-i) was approved by roll call vote.

Voting Yes: Gould, Elwell, Boyd, Merson, Kobik, Ramundo
Voting No: None
Abstained: None
Motion Carries.

On the motion of Mr. Kobik, seconded by Ms. Ramundo, the attached item for Legislation & Policy and new job description (Item 4 / a-l) was approved by roll call vote.

Voting Yes: Gould, Elwell, Boyd, Merson, Kobik, Ramundo
Voting No: None
Abstained: None
Motion Carries.

On the motion of Ms. Ramundo, seconded by Mrs. Elwell, the attached item for Personnel (Item 5 / a-c including addendum) was approved by roll call vote.

Voting Yes: Gould, Elwell, Boyd, Merson, Kobik, Ramundo
Voting No: None
Abstained: None
Motion Carries.

DISTRICT COMMUNICATION

Ms. Moscony covered the district communication under her report.

DISTRICT ACTION ITEMS – CAPE MAY COUNTY TECHNICAL SCHOOL DISTRICT

Dr. Hudanich presented the Superintendent Administrative District Report to the Board. She introduced Mr. William Shoemaker, the new facilities director to the Board. On the motion of Mr. Boyd, seconded by Mr. Kobik, the attached Superintendent Administrative District Report (Item 1, a-f) was approved by roll call vote.

Voting Yes: Gould, Elwell, Boyd, Merson, Kobik, Ramundo
Voting No: None
Abstained: None
Motion Carries.

On the motion of Mr. Boyd, seconded by Mr. Kobik, the attached item for Revenue & Expense (Item 2 / a-k plus addendum) was approved by roll call vote.

Voting Yes: Gould, Elwell, Boyd, Merson, Kobik, Ramundo
Voting No: None
Abstained: None
Motion Carries.

On the motion of Ms. Ramundo, seconded by Mrs. Elwell, the attached item for Curriculum (Item 3 / a-l) was approved by roll call vote.

Voting Yes: Gould, Elwell, Boyd, Merson, Kobik, Ramundo
Voting No: None
Abstained: None
Motion Carries.

On the motion of Mr. Boyd, seconded by Ms. Ramundo, the attached item for Legislation & Policy (Item 4 / 1-3) was approved by roll call vote.

Voting Yes: Gould, Elwell, Boyd, Merson, Kobik, Ramundo
Voting No: None
Abstained: None
Motion Carries.

On the motion of Mr. Kobik, seconded by Ms. Ramundo, the attached item for Personnel (Item 5 / a, pages 3-5 plus addendum) was approved by roll call vote.

Voting Yes: Gould, Elwell, Boyd, Merson, Kobik, Ramundo
Voting No: None
Abstained: None

Motion Carries.

DISTRICT COMMUNICATION

Dr. Hudanich covered the district communication under her report.

BOARD CORRESPONDENCE

None

BOARD MEMBER COMMENTS AND DISCUSSION ITEMS

Mr. Merson commented on the positive enrollments in both districts in light of the recent county trends. Mr. Kobik commented on Principal Haas' report. He stated that he looks forward to a great school year. President Gould welcomed everyone back and thanked them for their attendance at the meeting.

PUBLIC INPUT

President Alan I. Gould read the following statement:

This meeting will now be open to public comments. If your questions pertain to litigation, student or personnel items, please see the Superintendent after the meeting as the board does not discuss these matters in public. Depending on the nature and complexity of your questions, the board secretary may ask for your contact information so that someone can get back to you with a response. Pursuant to policy 9322, public comment will be five minutes per person and limited in time to a total of 30 minutes for all public comments.

Principal Haas commented on the achievements of Gina Lanza and thanked her for her 41 years of dedicated service.

EXECUTIVE SESSION

On the motion of Mr. Boyd, seconded by Mr. Kobik, the Board approved the following Resolution to Adjourn the Public Meeting and enter into Executive Session pursuant to the New Jersey Public Meeting Act at 4:10 p.m. to discuss:

Negotiations –

Attorney Client Privilege -

Minutes of this executive session will be made available to the public at a time when the disclosure of such minutes will not conflict with the lawful purpose for which such discussion is held in executive session. (At this time, it is not possible to estimate when the minutes of this Executive Session may be disclosed to the public consistent

with the lawful purpose for which such disclosure is held; however, the Board shall review the minutes of this Executive Session no later than (90) days from this date in order to determine which such minutes may be released to the public at that time.) Upon conclusion of the executive session, it is anticipated that the Board will take action at that time in connection with the matters discussed in executive session.

RETURN TO OPEN SESSION

On the motion of Mr. Boyd, seconded by Mr. Merson for the Cape May County Special Services School District, the Board affirmed the action taken by the Superintendent for

Harassment, Intimidation, and Bullying (HIB) investigation(s) for the period of July 12, 2019 through August 22, 2019 (0 HIB investigation) and acknowledged investigation(s) that occurred between the period of August 23, 2019 through September 19, 2019 (0 HIB investigation).

And for the Cape May County Technical School District, the Board affirmed the action taken by the Superintendent for Harassment, Intimidation, and Bullying (HIB) investigation(s) for the period of July 12, 2019 through August 22, 2019 (0 HIB investigations) and acknowledged investigation(s) that occurred between the period of August 23, 2019 through September 19, 2019 (0 HIB investigation) by roll call vote.

Voting Yes: Gould, Elwell, Boyd, Merson, Kobik, Ramundo

Voting No: None

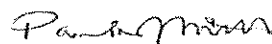
Abstained: None

Motion Carries.

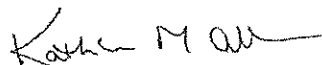
ADJOURN

On the motion of Mr. Merson, seconded by Mr. Boyd, the meeting was adjourned at 4:48 p.m.

Respectfully submitted,



Paula J. Smith,
Board Secretary



Kathleen Allen
Board Secretary

II. DISTRICT ACTION ITEMS

A. CAPE MAY COUNTY SPECIAL SERVICES SCHOOL DISTRICT

1. ASST. SUPERINTENDENT’S ADMINISTRATIVE DISTRICT REPORT (Exhibit II-SS.1)

Be it resolved the Board of Education approves/accepts:

- a. Principal’s Report, Annamarie Haas
(1) Suspensions
- b. Related Services Report, Jonathan Price, Director of Related Services
- c. Facilities Report, Charles Yahara, Director of Environmental Services, Aramark
(1) Use of Facilities Requests
- d. Transportation Report, Sharen Dever, Transportation Coordinator
- e. Enrollment Report
- f. Worker’s Compensation Report: None this cycle
- g. Team Meeting Agendas
- h. ¿Que Pasa?

2. REVENUE & EXPENSE (Exhibit II-SS.2)

Be it resolved the Board of Education approves/accepts:

- a. Board Secretary’s monthly certification of budgetary line item status
- b. Financial reports and balance sheets July 2019, Board Secretary Report and Treasurers Report
- c. Board of Education’s monthly certification of budgetary major account/fund status July 2019
- d. Bills as presented
- e. Budget Summaries, Enterprise and Student Activity Funds, July 2019
- f. Transfers – None this cycle
- g. Bids/Contracts/Reports/Agreements/Jointures/Quotes/Transportation Routes:

Name	Purpose	Amount	Date/Years
Dr. Buzz Mingin	Professional Development Consultant	As per attached proposal	SY 2019/2020
Gruccio, Pepper, DeSanto & Ruth, P.A.	Professional Services Agreement for Labor Counsel	\$145.00 per/hr as per attached	9/24/2019-9/23/2020
Atlantic Cape Community College	Affiliation Agreement	N/A	9/1/2019-1/1/2020
Beth Carswell, pending completion of paperwork	Professional Service Contract: Itinerant Occupational Therapist	\$75.00 per/hr and \$250.00 per evaluation	SY 2019/2020
CMC Technical School District	Hospital/Facility Agreement for Practical Nurse Training	N/A	SY 2019/2020

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North Wildwood BOE	Interlocal Agreement for CST Services	2 days per week, \$480.00 per day	10/1/19- 6/30/20
Kerry Bus Service	To/from quoted transportation contract route MTPREP on behalf of Middle Township, Over bid threshold & will go out to bid	\$275.00 per diem	9/4/19 – 12/20/19
Middle Township BOE	Transportation Jointure ROUTE 1 by Middle Township for Wildwood BOE	\$4,100.00	ESY 2019
Middle Township BOE	Transportation Jointure ROUTE 1 by Middle Township for Wildwood BOE	\$36,900.00	SY 2019/2020
Dennis Township BOE	Transportation Jointure route 4CMCS by Dennis Township for Greater Egg and South Orange Maplewood	\$27,000.00	SY 2019/2020
Great American Trolley	To/from quoted transportation contract route LWRHIS on behalf of Lower Township. Over bid threshold & will go out to bid.	\$255.00 per diem	SY 2019/2020
James Transportation	To/from quoted transportation contract route MTELEM on behalf of Middle Township. Over bid threshold & will go out to bid.	\$372.00 per diem	SY 2019/2020
Ocean City	Transportation jointure. Route CMCTECH on behalf of Sea Isle City	\$14,392.80 per annum	SY 2019/2020
Lower Cape May Regional	Transportation jointure. Route V36 on behalf of Cape May City	\$40,500.00 per annum	SY 2019/2020
Sheppard Bus Service	Lease agreement to lease school bus in the event of one of our buses breaking down.	\$200.00 per day	SY 2019/2020

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h. Professional Improvement Experience and Travel Expenses:

Name	Event	Location	Cost	Date(s)
Cynthia Bellone	Calming An Overactive Brain	Vineland, NJ	\$60.84	10/9/2019
Lenore Conlow	37 th Annual Autism Conference	Atlantic City, NJ	\$205.50	10/18/2019
Danielle D'Amico	37 th Annual Autism Conference	Atlantic City, NJ	\$165.00	10/17/2019
Kathy Dolton	2019 Nemours Cerebral Palsy Conference	Wilmington, DE	\$129.28	10/21/2019
Nicole Dougherty	Teaching Students With Visual Impairment Symposium	Freehold, NJ	\$98.56	10/17/2019
Samantha Filangieri	37 th Annual Autism Conference	Atlantic City, NJ	\$189.24	10/18/2019
Kyle Kohr	Adapted Health & Physical Education Conference	Lawrenceville, NJ	\$150.80	10/30/2019
Jamie Moscony	5 th Annual UAS Conference: Air Mobility	Cape May, Wildwood, Egg Harbor Township	\$160.00	9/22/2019, 9/23/2019, 9/24/2019
Jamie Moscony	NJASA Contract Negotiations-What's Trending	Trenton, NJ	\$230.05	1/15/2020
Erin Oleen	Don't Get Vaped IN	Vineland, NJ	\$13.86	10/25/2019
Lauren Rossi	2019 Nemours Cerebral Palsy Conference	Wilmington, DE	\$96.46	10/21/2019
Stephanie Street	Adapted Health & Physical Education Conference	Lawrenceville, NJ	\$150.80	10/30/2019
Nicole Szczur	37 th Annual Autism Conference	Atlantic City, NJ	\$187.98	10/17/2019
Daniel Szymanski	Adapted Health & Physical Education Conference	Lawrenceville, NJ	\$129.80	10/30/2019
Kiera Webb	How SLP's Can Best Serve The D/HH Population In ASL	Bordentown, NJ	\$66.29	11/1/2019

i. Grants/Donations:

- (1) Donation: Greater Wildwood Elks Lodge, \$800.00 to be used for the purchase of graduation gowns for Ocean Academy

j. The following item(s) to be disposed, or sold on gov/deals):

Item	Value	Reason for Disposal
Photocopier Tag #00260	Unknown	GovDeals/Dispose

3. **CURRICULUM (Exhibit II-SS.3)**

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Be it resolved the Board of Education approves/accepts:

- a. Field Trips as listed for:
 - (1) Cape May County High School/Ocean Academy
 - (2) OXE/LEEP
- b. Presenters/Interns/Programs/Support Groups:

Name	Purpose	Amount	Date(s)
Navaeh Ball, pending receipt of Affiliation Agreement	Fairleigh Dickinson University, Quest Field Experience III, under the supervision of Pamela McCabe	N/A	Between January 2, 2020 and January 18, 2020 for a total of 10 days
Physical Therapy Doctoral Students from Stockton University (31)	Observe Physical Therapist, Lauren Rossi for Doctoral class requirement	N/A	10/3/2019
Young Audiences Arts for Learning	"Hip Hop for Health" presentation	\$1,230.00 Education Foundation Grant/General	11/21/19
Young Audiences Arts for Learning	"Diaspora West African Drum and Dance Traditions" presentation	\$1,660.00 Education Foundation Grant	1/9/2020
Melissa Palmer, MAC (Mid- Atlantic Center for the Arts)	Historical LGBTQ and Respect for Others presentation	N/A	10/2/19 and 10/16/19
Kara Siciensky	ACCC Student Practicum (45 hrs) under the supervision of Pamela Griffin	N/A	9/1/2019- 1/1/2020
Nikita Torres	ACCC Student Practicum (45 hrs) under the supervision of Pamela McCabe	N/A	9/1/2019- 1/1/2020

- c. School Safety and Security Plan Annual Review and Statement of Assurance for SY 2019/2020.
- d. Statement of Assurance Regarding the Use of Paraprofessional Staff for SY 2019/2020
- e. Approve Geraldine Hofferica to replace Stephanie Puerta as the Cape May County High School Anti Bullying Specialist for the 2019-2020 school year.
- f. Approve collecting school supply donations for the "Hand to Hand Mission to Haiti" as a service learning project for selected classes by January 2020.
- g. Approve Jeans for Troops Fundraiser on November 6, 2019, with proceeds going to help Veterans (Pamela Griffin)
- h. Approve PTC Spirit Wear fundraiser with proceeds going to the PTC.
- i. The following Community Base Instruction (CBI) Sites:

- (1) TJMaxx, 20 Court House South Dennis Road, Cape May Court House, NJ
- (2) The ARC Thrift Store, 1 North 5th Street, Rio Grande, NJ
- (3) Arby's, 405 North Route 9, Cape May Court House, NJ
- (4) Gardner's True Value Hardware, 2489 Route 9, Ocean View, NJ
- (5) Cape May County Animal Shelter and Adoption Center, 110 Shelter Road, Cape May Court House, NJ
- (6) Cape May County Animal Welfare Society, Route 47 South, Cape May Court House, NJ

4. LEGISLATION & POLICY/REGULATION (Exhibit II-SS.4)

Be it resolved the Board of Education approves/accepts upon the first reading:

- a. Revised Policy and Regulation #1642 Earned Sick Leave Law
- b. Revised Policy #3159 Teaching Staff Member/School District Reporting Responsibilities
- c. Revised Policy and Regulation #3218 Use, Possession, or Distribution of Substances
- d. Revised Policy and Regulation #4218 Use, Possession, or Distribution of Substances
- e. Revised Policy #4219 Commercial Driver's License Controlled Substance and Alcohol Use Testing
- f. Revised Policy #5517 School District Issued Student Identification Cards
- g. Revised Policy and Regulation #7440 School District Security
- h. Revised Policy #8630 Bus Driver/Bus Aide Responsibility
- i. Revised Regulation #8630 Emergency School Bus Procedures
- j. Revised Policy #8670 Transportation of Special Needs Students
- k. Revised Policy #9210 Parent Organizations
- l. Revised Policy #9400 Media Relations

5. PERSONNEL (Exhibit II-SS.5)

Be it resolved the Board of Education approves/accepts:

- a. Superintendent's recommendation to appoint the following staff members pending criminal history background investigation and completion of required paperwork. Request for emergent hiring will be made where appropriate.

Name	Position	Description of Funding Program	Step Amount Longevity	Effective Date(s)
Maritza Angulo	Substitute 1:1 Aide 1:1 Aide	Itinerant	\$13.00 per/hr	SY 2019/2020
Nicole Arcuri	Substitute 1:1 Aide 1:1 Aide	Itinerant	\$13.00 per/hr	SY 2019/2020
Sue Baker	Substitute 1:1 Aide 1:1 Aide	Itinerant	\$13.00 per/hr	SY 2019/2020
Maghi Draghi	Substitute 1:1 Aide 1:1 Aide	Itinerant	\$13.00 per/hr	SY 2019/2020
Quyasia Evans	Substitute 1:1 Aide 1:1 Aide	Itinerant	\$13.00 per/hr	SY 2019-2020

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Danielle Grussenmeyer	Substitute 1:1 Aide 1:1 Aide	Itinerant	\$13.00 per/hr	SY 2019/2020
Andrea Keating	Substitute 1:1 Aide 1:1 Aide	Itinerant	\$13.00 per/hr	SY 2019/2020
Madison Kirsch	Substitute 1:1 Aide 1:1 Aide	Itinerant	\$13.00 per/hr	SY 2019/2020
Cortney Krych	Substitute 1:1 Aide 1:1 Aide	Itinerant	\$13.00 per/hr	SY 2019/2020
Diamond McNeal	Substitute 1:1 Aide 1:1 Aide	Itinerant	\$13.00 per/hr	SY 2019/2020
Kristin Mitchell	Substitute 1:1 Aide 1:1 Aide	Itinerant	\$13.00 per/hr	SY 2019/2020
Sierra Morgan	Substitute 1:1 Aide 1:1 Aide	Itinerant	\$13.00 per/hr	SY 2019/2020
Hope Neville	Substitute 1:1 Aide 1:1 Aide	Itinerant	\$13.00 per/hr	SY 2019/2020
Beth Perez	Substitute 1:1 Aide 1:1 Aide	Itinerant	\$13.00 per/hr	SY 2019/2020
Stacey Santiago	Substitute 1:1 Aide 1:1 Aide	Itinerant	\$13.00 per/hr	SY 2019/2020
Hannah Simons	Substitute 1:1 Aide 1:1 Aide	Itinerant	\$13.00 per/hr	SY 2019/2020
Cheryl Taylor	Substitute 1:1 Aide 1:1 Aide	Itinerant	\$13.00 per/hr	SY 2019/2020
Brett Fereday	DJ for LEEP Dances in October, January, March	Grant Funded	\$300.00 per dance	SY 2019/2020
Gina Lanza	LEEP Recreation Director	Grant Funded	\$35.00 per/hr	SY 2019/2020
Donna Aviles	LEEP Recreation Counselor	Grant Funded	\$35.00 per/hr	SY 2019/2020
Debbie Magee	LEEP Recreation Counselor	Grant Funded	\$35.00 per/hr	SY 2019/2020
Lisa Primavera	LEEP Recreation Counselor	Grant Funded	\$35.00 per/hr	SY 2019/2020
Gretchen Wiley	Substitute LEEP Recreation Director	Grant Funded	\$35.00 per/hr	SY 2019/2020
Brian Adair	Substitute LEEP Recreation Counselor	Grant Funded	\$35.00 per/hr	SY 2019/2020
Fran Durso	Substitute LEEP Recreation Counselor	Grant Funded	\$35.00 per/hr	SY 2019/2020
Lynda McDowell	Substitute LEEP Recreation Counselor	Grant Funded	\$35.00 per/hr	SY 2019/2020

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Mary Ulbrich	Substitute LEEP Recreation Counselor	Grant Funded	\$35.00 per/hr	SY 2019/2020
Gretchen Wiley	Substitute LEEP Recreation Counselor	Grant Funded	\$35.00 per/hr	SY 2019/2020
Maria Faralli	Substitute LEEP Recreation Counselor	Grant Funded	\$35.00 per/hr	SY 2019/2020
Cheryl Moore	Substitute LEEP Recreation Counselor	Grant Funded	\$35.00 per/hr	SY 2019/2020
Karen Shea	Substitute LEEP Recreation Counselor	Grant Funded	\$35.00 per/hr	SY 2019/2020
Maria Faralli	Substitute LEEP 1:1 Aide	Itinerant	\$14.75 per/hr	SY 2019/2020
Cheryl Moore	Substitute LEEP 1:1 Aide	Itinerant	\$14.75 per/hr	SY 2019/2020
Karen Shea	Substitute LEEP 1:1 Aide	Itinerant	\$14.75 per/hr	SY 2019/2020
Jennifer Demario	Substitute DJ for LEEP Dances in October, January, March	Grant Funded	\$300.00 per dance	SY 2019/2020
Danielle Darmanovic	Substitute School Nurse	Itinerant	\$185.00 per day	SY 2019/2020
Kristin McHale	Substitute School Nurse	Itinerant	\$185.00 per day	SY 2019/2020
Peggy Sickel	Substitute Secretary	General	\$12.50 per/hr	SY 2019-2020
Peggy Sickel	Substitute 1:1 Aide	Itinerant	\$13.00 per/hr	SY 2019-2020
Ciara Burket	Special Education Teacher	N/A	Resignation	11/4/2019
Jamie Levai	Teacher School Aide	N/A	Resignation	10/9/2019
Gina Lanza	Special Education Teacher	N/A	Retirement	1/1/2020

b. Professional Development Trainings:

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Name	Position	Description of Training	Pay Rate	Effective Dates
Carly Benson	Teacher	New Teacher Orientation	\$35.00 per/hr for 1.5 hrs	8/26/2019
Gwen Raring	Teacher	New Teacher Orientation	\$35.00 per/hr for 1.5 hrs	8/26/2019
Erin Oleen	Guidance Counselor	CPI Training	\$35.00 per/hr	8/26/19 and 8/27/19

c. Leaves of Absence:

Employee #	Sick Days	Personnel Days	Vacation Days	Unpaid Days	Type of Leave	Date(s)
6396	10	0	0	45	FMLA/NJFMLA	9/30/2019-12/23/2019
5071	0	0	0	0	Administrative Paid Leave	TBD
4997	0	0	0	0	Intermittent NJFMLA	TBD

6. COMMUNICATION (Exhibit II-SS.6)

- a. Ciara Burket, Special Education Teacher: Resignation Letter, effective 11/4/19
- b. Jamie Levai, Teacher School Aide: Resignation Letter, effective 10/9/2019
- c. Gina Lanza, Special Education Teacher: Retirement Letter, effective 1/1/2020

1. SUPERINTENDENT'S ADMINISTRATIVE DISTRICT REPORT (Exhibit II-TS.1)

- a. Facilities Report
- b. Guidance & Special Education Report
- c. High School Report
- d. High School Curriculum & Instruction Report
- e. Adult & Community Education Report
- f. Superintendent

2. REVENUE & EXPENSE(Exhibit II-TS.2)

- a. Board secretary's monthly certification of budgetary line item status;
- b. Financial report A-148 and A-149 July 2019, board secretary report and treasurers report, pending audit;
- c. Board of education's monthly certification of budgetary major account/fund status;
- d. Bills as presented;
- e. Budget summaries, July 2019;
- f. Transfers;

g. Bids, contracts, reports, agreements

Name- Report/Contract	Purpose	Amount	Date/Year(s)
Pennoni Proposal for Remedial Groundwater Monitoring	groundwater sampling & biennial certification & monitoring report	\$4,500.	SY 2019-20
Lower Cape May Regional Joint Transportation Agreement	transportation services	\$45 per bus run	SY 2019-20
Middle Township Zoning Board	submit application for two new 12' x 20' press boxes	\$50.00	9/24/2019

h. Grants/Donation for applying/accepting:

Name- Scholarships/Grants/Donations	apply/accept	Amount	Date/Year(s)
AED Machine – Heartstart Onsite AED serial #A18L-02834 from: NFHS Foundation for: student-athlete or community member	accept	unknown	9/5/2019
Doherty Family Foundation Caroline Hunter Charitable Trust In Memory of Robert Hunter Doherty for: college scholarships based on need	accept	\$100,000.	SY 2019-20
Doherty Family Foundation Caroline Hunter Charitable Trust In Memory of Robert Hunter Doherty for: educational high school needs	accept	\$75,000.	SY 2019-20
10 – 4x4x8 Treated Lumber from: Cape 47 Lumber for: Punkin Chuckin competition event	accept	unknown	9/9/2019

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1 palette of landscaping pavers, crushed stone, concrete sand From: Smeltzer & Sons for: Adult & Community Education program	accept	unknown	9/16/2019
Name- Scholarships/Grants/Donations	apply/accept	Amount	Date/Year(s)
PBS Student Reporting Lab STEM project *equipment stipend in form of supplies	apply/accept	*\$1,000.	SY 2019-20
Samsung Solve for Tomorrow Education Challenge **in technology and a technology kit for school to keep after presentation video has been completed	apply	**up to \$20,000.	announced 11/14/2019-2/20/20

i. Substitute Custodian rate: \$16.50 per/hour;

j. The following item(s) to be disposed, used by school lab or sold on gov/deals:

<u>Name of Item(s)</u>	<u>Value of Item(s)</u>	<u>Disposal or Gov/Deals</u>
tag #1000727	unknown	obsolete
1983 Manitowoc Ice Maker		

<u>k. Name</u>	<u>Event</u>	<u>Location</u>	<u>Cost</u>	<u>Date</u>
Paula Smith	NJ ASBO Workshop	Mt. Laurel	\$150.	9/26/2019

3. CURRICULUM (Exhibit II-TS.3)

a. Job cards July 2019;

b. Curriculum & Education Technology Committee, SY 2019-20:

Nancy Wheeler Driscoll, Candy Ditzler, Edward Leszczynski, John Longinetti, Sandra Pickens, Tracey Skiles, Julie Stratton, Debbie Valletto, Micah Wenker

c. Lisa Nelson, Mentor for Marcus Patterson, SY 2019-20;

d. Volunteers, pending criminal history background investigation:

James Munda, Girls Soccer Coach

Jeffrey Savage, Boys Soccer Coach

e. Adult High School/Senior Standing Programs, SY 2019-20;

f. Adult High School/Areas of Concentration, SY 2019-20

g. Field Trips:

<u>Date</u>	<u>Destination/Purpose</u>	<u>Students/Teachers/Aide</u>	
10/2/2019	Cape May Convention Hall participation at Knock Out Opioid Abuse Hospitality/Tourism/Marketing CTE (grades 9-12)	18	2
10/29/2019- 11/2/2019	National FFA Convention, Indianapolis, IN competitions, sessions, career & college expositions, educational tours & workshops (grades 11-12)	6	1

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12/4/2019	Hard Rock Resort, Atlantic City New Jersey Tourism Conference Hospitality/Tourism/Marketing CTE (grades 10-12)	14	2
12/7/2019	Rutgers University, Cook Campus 212 FFA Leadership Conference (grades 9-12)	20	2
1/25/2020	Stone Bridge Middle School, Allentown FFA Leadership Training (grades 10-12)	15	1
3/12/2020	Wildwoods Convention Center, Wildwood Setting up with Tracy DuFault for Bridal Fair & lunch Hospitality/Tourism/Marketing CTE (grades 10-12)	14	2
5/7/2020	Congress Hall, Cape May tour facilities/operation Hospitality/Tourism/Marketing CTE (grades 10-12)	18	2

h. appoint for SY 2019-20:

Chelsey Combs, Anti-bullying Coordinator (ABC)

Brittany Wallace, Anti-bullying Specialist (ABS)

i. School Safety & Climate Committee, SY 2019-20

Administration: Dr. Nancy M Hudanich, Steve Vitiello, John Loginetti;

ABC/ABS: Chelsey Combs, Brittany Wallace;

Teachers: Kirsten Miller, Jill Chin

Parent Representative: Gerry D'Antonio

School Based Youth Services: Noel Hiers

4. LEGISLATION & POLICY (Exhibit II-TS.4)

1. First reading for the following policies and regulation:

- a. 2121 Organizational Chart
- b. 3453.1 Job Cards_Regulation
- c. 4151.2/4251.2 Family Leave and Medical Leave
- d. 5142.2 Required Student Identification (ID) Cards
- e. 5145.7 Gender Identity and Expression

2. Second reading & approval for the following policies & regulation:

- a. 3541.32 District Owned Vehicles
- b. 5141.21 Administering Medication
- c. 5141.21 Administering Medication_Regulation

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3. Approval for the following position description:
a. D3A.1 Adult & Community Education Assistant

5. PERSONNEL (Exhibit II-TS.5)

(All hiring are upon the recommendation of the Superintendent and contingent upon the result of criminal background investigation and request for emergent hiring will be made where appropriate):

- a. The following personnel/positions/salaries:

<u>Name</u>	<u>Position</u>	<u>Description</u> <u>Funding</u> <u>Program</u>	<u>Step</u> <u>Amount</u> <u>Longevity</u>	<u>Effective</u> <u>Date(s) or</u> <u># of Days</u>
Burger, Andrea	Secretary Receptionist	resignation - **early release date, pending start date of Mary Beth Ciccarone		**10/1/2019
McKinley, James	Bowling Club	high school	*\$950.00	SY 2019-20
Purdy, Kathy	Tennis Club	high school	*\$950.00	SY 2019-20
Miller, Kirsten	Archery Club	high school	*\$950.00	SY 2019-20
McKinley, James	Aquaculture Club	high school	*\$950.00	SY 2019-20
Wenker, Micah	Christian Fellowship Club	high school	n/a	SY 2019-20
Stratton, Julie	Girls Who Code	high school	*\$950.00	SY 2019-20
Wenker, Micah	Robotics Club	high school	*\$950.00	SY 2019-20
Wenker, Micah	Class Advisor '23	high school	*\$2,250.00	SY 2019-20
<u>Name</u>	<u>Position</u>	<u>Description</u> <u>Funding</u> <u>Program</u>	<u>Step</u> <u>Amount</u> <u>Longevity</u>	<u>Effective</u> <u>Date(s) or</u> <u># of Days</u>
Kaye, Tim	Student Government Advisor	high school	*\$2,250.00	SY 2019-20
Vilimas, Jason	District Security	district	\$16.50	SY 2019-20
Adams, Michael	Long Term Substitute Teacher Planning/Preparation (Spanish)	high school	\$110 per/day	9/3/2019- *10/11/2019 pending approval of extension
Bauer, Joseph	Long Term Substitute Teacher Planning/Preparation (Exploratory)	high school	\$110 per/day	9/3/2019- TBD
DeRitis, Nick	Long Term Substitute Teacher Planning/Preparation (English)	high school	\$110 per/day	9/3/2019- 9/20/2019
Toft, Holly	Long Term Substitute Teacher Planning/Preparation (Exploratory)	high school	\$110 per/day	9/5/2019- 10/2/2019
Ziegler, Rich	Long Term Substitute Teacher Planning/Preparation (Math)	high school	\$110 per/day	9/3/2019- 9/20/2019
Bauer, Joseph	Substitute Teacher	high school	\$90 per/day	SY 2019-20

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Smith, Karen	Substitute Teacher	high school	n/a	SY 2019-20
Skiles, Tracey	Curriculum rewrite for Allied Medical	Perkins Federal	\$1,200.00	SY 2019-20
Ditzler, Candida	Tutoring	Adult/post-sec. Perkins	\$29 per/hr	SY 2019-20
Edelman, Kelly	Tutoring	Adult/post-sec. Perkins	\$29 per/hr	SY 2019-20
Pastore, Elizabeth	Tutoring	Adult/post-sec. Perkins	\$29 per/hr	SY 2019-20
Zilinek, Ann	Tutoring	Adult/post-sec. Perkins	\$29 per/hr	SY 2019-20
Lloyd, Katie	Practical Nursing Instructor including Clinical, Substitute	Adult/post-sec.	*\$275.98 per diem	SY 2019-20
McLaughlin, Julia	Practical Nursing Instructor including Clinical, Substitute	Adult/post-sec.	*\$275.98 per diem	SY 2019-20
Capone, Stephanie	Instructor Substitute	Adult/Com Ed Avoc	\$22 per/hr	SY 2019-20
D'Antonio, Geraldo	Instructor Substitute	Adult/Com Ed Avoc	\$22 per/hr	SY 2019-20
Currie, Susan	Teacher (part-time)	ABE/HSE/ESL./Civics/ Dollar General/ Perkins Post Secondary	\$32 per/hr	SY 2019-20
Katzen, Stephen	Volunteer Teacher (part-time)	ABE/HSE/ESL./Civics/ Dollar General/ Perkins Post Secondary	n/a	SY 2019-20
Lamken, Nancy	Teacher (part-time)	ABE/HSE/ESL./Civics/ Dollar General/ Perkins Post Secondary	\$32 per/hr	SY 2019-20
Aftanis, Robert	Tutoring Teacher	ESEA	\$29 per/hr	SY 2019-20
Craig, Madeline	Tutoring Teacher	ESEA	\$29 per/hr	SY 2019-20
Italiano-McGreevy, Maria	Tutoring Teacher	ESEA	\$29 per/hr	SY 2019-20
Crescenzi, Kathleen	Tutoring Teacher	ESEA	\$29 per/hr	SY 2019-20
Laurenzi, Eben	Tutoring Teacher	ESEA	\$29 per/hr	SY 2019-20
<u>Name</u>	<u>Position</u>	<u>Description Funding Program</u>	<u>Step Amount Longevity</u>	<u>Effective Date(s) or # of Days</u>
Galardi, Linda	Tutoring Teacher	ESEA	\$29 per/hr	SY 2019-20
Patterson, Marcus	Tutoring Teacher	ESEA	\$29 per/hr	SY 2019-20
Picketts, Samuel	Tutoring Teacher	ESEA	\$29 per/hr	SY 2019-20
Nelson, Lisa	Teacher Mentor for Marcus Patterson	Alternate route funded by mentored-payroll deductions	\$1,000.00	SY 2019-20
Mary Beth Ciccarone	Secretary Receptionist	high school	Step 6 *\$28,109.00 pro-rated at 10-month = *\$23,424.00	10/1/2019- 6/30/2020
non-unit personnel salaries				SY 2019-20

*pending negotiations

6. COMMUNICATION (Exhibit II-TS.6)

a. Correspondence from

Andrea Burger, Secretary/Receptionist (high school office)

Synopsis

Notice of resignation, effective October 10, 2019.

Giving thanks for opportunity to be a part of the Tech family

b. Correspondence from

Vernon C. Walker and R. Wayne Raffety, Co-Trustees

Synopsis

In memory of Robert Hunter Doherty, the following amounts have been provided:
\$100,000 in grant monies to be used for college scholarships based on need and
\$75,000 to be used for other educational high school needs.